

Suffolk Inter-Faith Resource

**ANNUAL REPORT
FOR 2012 – 2013**

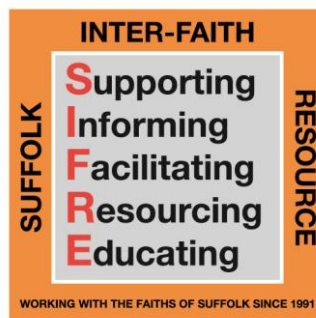
TO BE PRESENTED AT THE

**NINETEENTH
ANNUAL GENERAL MEETING
OF MEMBERS OF THE COMPANY**

ON THURSDAY 12th SEPTEMBER 2013

AT 6.30 PM

**IN THE INTER-FAITH CENTRE
UNIVERSITY CAMPUS SUFFOLK.**



**NINETEENTH ANNUAL GENERAL MEETING
OF SUFFOLK INTER FAITH RESOURCE
IN THE INTER-FAITH CENTRE,
THE WEST BUILDING OF UCS, IPSWICH
ON THURSDAY 12th SEPTEMBER 2013 AT 6:30 PM**

The AGM will be followed by a Beginning of Year Party.

AGENDA

1. Welcome to Members of the Company
2. Apologies for absence
3. Minutes of the Eighteenth AGM held on 4th September 2012
4. Matters arising
5. The Report of the Board of Trustees
6. Treasurer's Report and presentation of the accounts for 2012-2013
7. Appointment of Examiner of Accounts for 2013-2014
8. Election of Board Members

Our Memorandum and Articles require one third of the Board (3 Members) to stand down at each AGM and seek re-election if they so wish. (*Denis Johnston was co-opted on 11/6/2013 and will need to stand for election. Two others will also have to stand down and seek re-election if they so choose. Jan Lelijveld, Rose Norgate and Martin Spettigue were all appointed on 21/07/2010. Rose Norgate is standing down and does not wish to stand for re-election; Martin Spettigue has offered to stand down and seek re-election.*)The Candidates are:

a) Denis Johnston.

Existing Board Members who wish to seek re-election: Martin Spettigue.

b) Any Other nominations received by the Company Secretary

(Candidates have to be Company Members and the Company Secretary should receive the nomination 7 days before the meeting (i.e. by 5th September 2013)).

Trustee Director proposal forms can be downloaded from www.sifre.org.uk/pdf/tnf.pdf

9. Any other Business
10. Date of next AGM (11th September 2014)

**MINUTES OF THE EIGHTEENTH ANNUAL GENERAL MEETING
OF SUFFOLK INTER FAITH RESOURCE
IN THE INTER-FAITH CENTRE,
THE WEST BUILDING OF UCS, IPSWICH
ON TUESDAY 4th SEPTEMBER 2012 AT 6:00 PM**

Present:

Members: Ms Anna-Marie Allbones; Mr Punna Singh Athwall; Dr Anita Beresford-Webb; Revd Barbara Bilston; Mrs Cynthia Capey; Dr William Capey; Mr Roger Chapman; Ms Jnanamitra Emmett; Mrs Jean Gittens; ; Mr David Hussell; Mr Dali Jabbar; Mrs Irmhild Jacyna; Revd Canon Charles Jenkin; Mrs Prabjot Kaur; Dr Jan L M Lelijveld; Mrs C M Lelijveld-Mulder; Mrs Barbara Mayhew; Captain Paul McDonough; Mrs Rose Norgate; Revd Cliff Reed; Mr David Sharp; Mr Martin Spettigue; Mrs Loris Squirrell; Miss Elizabeth Sugarman; Mr Richard Togher; Mr John Trythall; Mrs Mary Trythall; Ms Tanya White; Mr Anthony Wooding.
Observers: Mrs Mary Sharp; Revd Sebastian Mani; Revd Art Dumdum

11. Welcome to Members of the Company

The Chairman invited the President of SIFRE, Revd Cliff Reed, to open the meeting. Cliff welcomed the members of the company to the meeting and commented on the extensive range of activities undertaken by SIFRE in the last year. The Chairman then wished Cliff well as he looked forward to his imminent retirement, thanked him for all he had done through the years and welcomed his intention to continue to be SIFRE's President.

12. Apologies for absence

Mrs Verna Duncan; Mr Roger Fern; Mrs Ann Dawes; Ms Melissa Day; Mr David Gedge; Mrs Anne Gower; Revd Carol Mansell; Mr Manik Miah; Ms Mary Myatt; Ms Margaret Nelson; Revd John Peck; Dr John Rudge; Dr Sushil Soni; Mr Bhupindar Sually; Ms Elizabeth Watthews

13. Minutes of the Seventeenth AGM held on 6th September 2011

Minutes of the 17th AGM had been made available on the SIFRE web site and copies were tabled before the start of the meeting. These were accepted as a true and accurate record of that meeting and were signed off by the chairman.

14. Matters arising

The Executive Officer reported that the revised Memorandum and Articles had been deposited with Companies House and the Charity Commissioners and were now operational.

15. The Report of the Board of Trustees

The chairman referred the meeting to the annual report of directors and highlighted various issues within it. The meeting accepted the report nem con. The Chairman emphasised our gratitude to Suffolk New College for past support and to University Campus Suffolk for their provision of premises and services and ongoing support. He also referred to our lecture series and expressed appreciation to Mike King for his contributions to the seminar series and to David Sharp for his work as tutor for the NOCN classes. He expressed gratitude to all staff for their input during the last year.

16. Treasurer's Report and presentation of the accounts for 2011-2012

The Treasurer reminded the meeting that the Annual Report Accounts for 2011-2012 are presented in the required format for Companies House and the Charity Commissioners. He spoke to an abbreviated version of these in which the unreserved and reserved funds had been subsumed into one, and notional transactions had been omitted.

Referring to the Balance Sheet, he reported that EoY accounts balanced and explained that of the closing balance, approximately £10K is held as cost value of stock (games and books) – the cash assets of SIFRE being about £28K. The possible income from the sale of our stock is in the region

of £47K

The abbreviated statement of financial activities has three columns of figures, the first relates to 2010-2011, the middle column relates to the year in question 2011-2012 and the right hand column is the proposed budget for 2012-2013. SIFRE's funds reduced by £11K in this last year and the budget predicts that they will reduce by a further £8 in this present year.

He expressed his opinion that it is unlikely that we will receive any core funding in the foreseeable future and said he was sceptical about searching for project funding as we would need to secure about £80K for us to legitimately retain £10K in house.

He reported that the Board had agreed not to change our membership fees because many are paid by standing order and asking members to change these is difficult and could cause some to cancel the SOs they had. He reported that his appeal for donations when he sent out the membership renewal notices in August was getting a positive response. (For the first seven years of its life, SIFRE was in receipt of generous covenanted income from many of its founding members.)

Considering the present financial position of the country and compared with many other voluntary sector organisations, he observed that the financial position of SIFRE remains reasonable but the future is looking less certain. SIFRE continues to receive income from sales of its handbook and game and it has received income from EEFA related to work done by SIFRE members. Its other source of income from membership fees remains steady but much of this income is required to prepare and post mailings to its members although more use is being made of emailings.

In this last year, funds set aside for staff salaries together with income from sales and from EEFA have largely met expenditure on salaries. SIFRE's reserve fund of £30K, accumulated from funds given to us to enable us employ staff and which was established when SIFRE employed 3 plus persons as officers, remains intact. It is the aim of SIFRE to have general reserves sufficient to cover expenditure for a forward period of three months. At a minimum SIFRE needs to maintain general reserves that are sufficient to meet legal liabilities in the event of SIFRE's dissolution. Based on actual expenditure for 2011-2012 this equates to a desired reserve of £5K. The Board has agreed that apart from retaining a £5K reserve, this money should be used to cover staff cost as this was the intent of its donors.

At a time of National financial uncertainty, we will seek to secure funds to employ staff but we continue to be aware that this may not be possible in the next year or so. He related that he was recently told by one national charity that they have stopped core funding and are only supporting the relief of hardship in the community.

SIFRE is committed to doing those things it believes in and it intends to play a significant role in organising and running events during National Inter-Faith Week (this week was inspired by 'Face to Face and Side by Side', a government report).

SIFRE has slimmed down its operation and is again a largely voluntarily run organisation. It is thus less susceptible to the financial ups and downs of the country and county and can continue to deliver a professional service to the people of Suffolk for very little cost and with little fear of financial doom.

The Board would like to register its appreciation to Suffolk County Council for their past financial support and their indirect support through a Service Level agreement via EEFA. It would also like to thank University Campus Suffolk for providing accommodation and associated service at no cost to SIFRE.

He invited questions and ask the members to accept the annual report and the accounts for 2011-

2012.

A question was asked about the minimal amount of interest earned by our funds. The Treasurer reported that interest rates were still at an all time low but he undertook to see if a higher rate of interest could be obtained.

Elizabeth Sugarman proposed and Jan Lelijveld seconded the adoption of the report and accounts. All were in favour.

17. Appointment of Examiner of Accounts for 2011-2012

The treasurer expressed his gratitude to Clive Mees for acting as external examiner of the Accounts and recommended the he be reappointed External Examiner for the coming year. This was proposed by the Treasurer accepted by all.

18. Election of Board Members

Our Memorandum and Articles require one third of the Board (3 Members) to stand down at each AGM and seek re-election if they so wish. *(Anita Beresford-Webb was co-opted on 29/02/2012 and will need to stand for election. Two others will also have to stand down and seek re-election if they so choose. Charles Jenkin, David Hussell, Jan Lelijveld, Rose Norgate and Martin Spettigue were all appointed on 21/07/2010. David Hussell is standing down and does not wish to stand for re-election; Charles Jenkin offered to stand down and seek re-election.)*

The Candidates were: Anita Beresford-Webb (proposed by WDC and seconded by ES) and Charles Jenkin (proposed by Rose Norgate and seconded by Jan Lelijveld. No other nominations had been received. All members were in favour and both candidates were appointed.

19. Any other Business

There was no other business.

The meeting concluded at 6:45 PM

20. Date of next AGM

10th September 2013 - to be confirmed

REPORT OF THE BOARD OF TRUSTEE DIRECTORS FOR 2012 – 2013

The Board of Suffolk Inter-Faith Resource (SIFRE) is pleased to present its Report and Financial Statement for the year ending 31st March 2013.

Reference and Administrative Details of the Charity, its Trustees and Advisers

The Charity is an Incorporated Private Limited Company (Company No 2992865) registered on 22 November 1994 and registered as a charity on 6 December 1994. The registered address of the Company is The Inter-Faith centre, The West Building, University Campus Suffolk, Waterfront Building, Neptune Quay, Ipswich. IP4 1QJ.

The Charity has accommodation which is provided by University Campus Suffolk. This accommodation houses a library / seminar room and resource centre, an office, and a store room. It is furnished with fittings previously provided by the Suffolk New College and by University Campus Suffolk and / or donated by other supportive groups.

The Honorary Life President of SIFRE is Revd. Clifford M Reed

The Honorary Officers of the Board for 2012 – 2013 are:

Martin Spettigue	Chairman
William David Capey	Treasurer

Members of the Board for 2012 – 2013

Anita Beresford-Webb	(Appointed 4 th September 2012)
William David Capey	(Appointed 6 th September 2011)
Revd Canon Charles Jenkin	(Appointed 4 th September 2012)
Denis Johnston	(Co-opted 11 th June 2013)
Barbara Mayhew	(Appointed 6 th September 2012)
Jan Lelijveld	(Appointed 7 th September 2010)
Rose Norgate	(Appointed 7 th September 2010)
Martin Spettigue	(Appointed 7 th September 2010)
David Sharp	(Appointed 6 th September 2012)

The Charity's Bankers are:

The National Westminster Bank plc. Ipswich Tavern Street Branch.

The Independent Examiner is:

Mr Clive Mees, Plumstead, Westhorpe, Suffolk.

Structure, Governance and Management

The charitable company is constituted as a limited company and is governed by its memorandum and articles of association.

Membership of SIFRE

SIFRE recognises three categories of membership. These are:

MEMBERS OF THE COMPANY: are those individuals who have registered their membership with the Company and have paid their annual subscription fee.

- They are eligible to attend and vote at General Meetings,
- They can stand for election to the Board,
- They receive all SIFRE's mailings,
- They can attend meetings of the Forum of Faiths,
- They pay an annual subscription of £15.

ASSOCIATES: are individuals who support and engage in the activities of SIFRE but do not wish to be involved in the running of the Company.

- They will receive all SIFRE mailings except Company Members' mailings,
- They can attend but not vote at General Meetings,
- They can attend meetings of the Forum of Faiths,
- They will pay an annual subscription of £10.

AFFILIATE GROUPS: are established faith groups and other organisations who wish to be involved in Inter-Faith activity.

- They will receive all SIFRE mailings except Company Members' mailings,
- They will be invited to appoint two of their number to serve on the Forum of Faiths,
- They will pay an annual subscription of £25.
- They can attend but not vote at General Meetings.

All categories of membership showed little change this year. A list of Members, Associate and Affiliate bodies is appended to this report.

The Board of SIFRE

The Board of the Suffolk Inter-Faith Resource comprises up to 9 members who are elected by the Company Members at the Annual General Meeting. Board members normally serve for a period of 3 years, one third of the Board standing down each year. Those who stand down may seek re-election to the Board at the AGM. The Officers of the Board are appointed at the first Board Meeting following the AGM. The Board met five times in 2012 – 2013.

All the meetings were quorate.

SIFRE Staff

In 2012-2013 SIFRE continued to employ one member of staff who acted as an admin assistant and resources officer.

The volunteer team of 2 Faiths Officer together with various other volunteers have assisted in the delivery of SIFRE's programme

SIFRE continued to be housed in a suite of three rooms in the West Building of UCS. These provided a library / seminar room, an office and a store room. The accommodation, designated 'The Inter-Faith Centre' is used for some of SIFRE's activities and some conducted jointly with the East of England Faiths Agency. SIFRE members are often employed by EEFA for the delivery of commissioned events.

The Resources Officer (Anna-Marie) has represented SIFRE on a number of committees as well as being the presence in the Inter-Faith Centre. Anna-Marie remained the telephone voice of SIFRE and “keeper” of the Centre. Apart from acting as receptionist and assisting other members, she has been responsible for checking books in and out of the library, recording the borrowing of resources and generally keeping things ship-shape.

Rose Norgate has continued as Faith Officer in Waveney and Barbara Mayhew has been representing SIFRE in a variety of countywide networks. David Capey remained the voluntary Executive Officer.

SIFRE’s staff continued to be involved in statutory committees and it values the networking and awareness raising potential of this involvement. In particular, SIFRE representatives serve on various committees on diversity and equality.

SIFRE now receives no core funding income from other bodies. Its only income comes from membership fees and donations, from the sale of its Handbook and the Diversity Game, and from tutors working for EEFA who choose to donate their earnings to SIFRE.

Inter-Faith Week activities and the 2013 Holocaust Memorial event were arranged by EEFA (commissioned by SCC) with significant input from Michelle Lockwood, an intern / project student provided by the Events Management Department of University Campus Suffolk.

The day to day work of SIFRE continued to be conducted by two full time voluntary staff who work from home, and one part time salaried staff who work from the SIFRE Centre. The following staff have been associated with SIFRE in the last year.

Hon Executive Officer (full time voluntary)	David Capey
Hon Inter-Faith Consultant (full time voluntary)	Cynthia Capey
Resources Officer (part time – 30 hours/ week)	Anna-Marie Allbones
Hon Faiths Officer (Bury) (occasional)	Barbara Mayhew
Hon Faiths Officer (Waveney) (occasional)	Rose Norgate
HMD Project Assistants November 2012 – January 2013	Michelle Lockwood

The Board would like to express its gratitude to all staff and volunteers for the work they have done for SIFRE in this last year. In particular it wishes to name Punna Athwall who helped in the re-ordering of the store room and library and to Liz Bennett who has been involved with the ‘Open the Box’ project.

Board Responsibilities in Respect of the Financial Statements

Company law requires the Board Members of SIFRE to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company at the year-end and of the net incoming/outgoing resources of the charitable company for the year then ending. In preparing these financial statements, the Board Members are required to

- Select suitable accounting policies
- Make judgements and estimates that are reasonable and prudent
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements

- Prepare financial statements on a going concern basis unless it is inappropriate to assume that the company will continue on that basis

The Board Members are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable it to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

External Examiner

In accordance with the requirements of the Companies Act 1985 a resolution proposing that Clive Mees be reappointed as external examiner of the Company will be put to the Annual General Meeting.

Objectives, Activities and Achievements

The purpose of the charity is to advance public knowledge and understanding of the teachings, beliefs, traditions and practices of the different religions and philosophies (including their distinctive features and common ground) of communities in Britain and in particular in Suffolk and East Anglia.

In Lowestoft and the Waveney District, our SIFRE Circle has continued under Rose Norgate's leadership. The SIFRE Circle has been meeting regularly and they were involved in Inter-Faith Week activities, the Christmas Tree project in Beccles and in Holocaust Memorial Day in Lowestoft.

In Bury St Edmunds, the reading group, study group has continued to flourish. Martyn Gienke has now retired and withdrawn from the group.

In Bealings, Jan Ielijveldt leads a Circle which meets on a regular basis to discuss a variety of topics.

Our ongoing work with the hospitals and our support for their developing multi-faith Chaplaincies is particularly important.

SIFRE staff have continued to serve on numerous statutory and voluntary sector committees including the Suffolk Joint Diversity Working Group; the Mayor of Ipswich's Civic Celebration of Community; Ipswich Hospital's Respecting Diversity User Group (including the Hospital's Celebration of Faiths event); the Forum of New and Emerging Communities; the Hate Crime Steering Group; the Traveller Support Group; the Standing Advisory Council for Religious Education; the Waveney Community Cohesion Partnership; the University Campus Suffolk Equality and Diversity Committee; and the Police Diversity Board; the West Suffolk Domestic Abuse Forum and the Safer Communities forums and the Congress Organising Group.

SIFRE hosted a Seniors' Inter-Faith Tea Party on the first Tuesday of each month, These are now held either in the Inter-Faith Centre or at the home of one of the group.

During the year SIFRE was responsible for / involved in a significant number of events.
The following list has been extracted from our three programmes for Summer, Autumn and Spring.

Date	Time	Event	Title	Presenter	Venue	Organisers
Wednesday 2 May 2012	7:00 PM to 9:30 PM	SIFRE Seminar	Post Lectures Discussion on Secularism		The Inter- Faith Centre	SIFRE
Friday 11 May 2012			An Inter-Faith Study Weekend at.		St Lioba School, (School for Peace), Egmond Binnen, the Netherlands	SIFRE / Lioba
Friday 18 May 2012	7:00 PM to 9:30 PM	SIFRE Seminar	Faith and the Origins of the Secular Mind, 4th talk		The Inter- Faith Centre	SIFRE
Tuesday 29 May 2012			Inter-Faith Quiet Day		Otley Hall	SIFRE
Saturday 16 Jun 2012			Multi-cultural Day		Ipswich County Library	SIFRE and others
Wednesday 20 Jun 2012	7:00 PM to 9:30 PM	SIFRE Seminar	Transcendence through Nature, a Pagan Take on Mysticism	Robin Herne	The Inter- Faith Centre	SIFRE
Monday 2 Jul 2012			Inter-Faith Exhibition		Melton St Andrews Church	SIFRE
Tuesday 3 Jul 2012			Virginia Girls Choir		Various	SIFRE
Wednesday 18 Jul 2012		SIFRE Seminar	The Miracle of Being: An Exploration of the Work of Douglas Harding,	Anne Seward	The Inter- Faith Centre	SIFRE
Tuesday 4 Sep 2012	6:00 PM to 6:45 PM	SIFRE AGM			The Inter- Faith Centre	SIFRE
Tuesday 4 Sep 2012	7:00 PM to 9:30 PM	SIFRE Beginning of Year Party			The West Building Atrium	SIFRE
Tuesday 11 Sep 2012	10:00 AM to 12:00 PM	WEA Course	World Religions Roundabout		Hingham	EEFA / SIFRE
Tuesday 11 Sep 2012		Schools project	Open the Box	Liz Bennett	The Inter- Faith Centre	SIFRE

Wednesday 12 Sep 2012	10:00 AM to 4:00 PM	WS Chaplaincy Cosultation Conference	Chaplaincy in the Community		Sterling House	SIFRE
Tuesday 18 Sep 2012	10:00 AM to 12:00 PM	WEA Course	World Religions Roundabout		Hingham	EEFA / SIFRE
Tuesday 18 Sep 2012	2:30 PM to 4:00 PM	Tea party ? story telling			The Inter- Faith Centre	SIFRE
Wednesday 19 Sep 2012	7:00 PM to 9:30 PM	SIFRE Seminars	Introduction to Mysticism	Mike King	The Inter- Faith Centre	SIFRE
Thursday 20 Sep 2012	10:00 AM to 4:00 PM	Freshers Fair SNC?			SNC	SIFRE
Sunday 23 Sep 2012	6:00 PM to 9:00 PM	Mayoral Service			St Mary-le- Tower	IBC
Tuesday 25 Sep 2012	10:00 AM to 4:00 PM	Freshers Fair UCS			UCS	SIFRE
Tuesday 25 Sep 2012	10:00 AM to 12:00 PM	WEA Course	World Religions Roundabout		Hingham	EEFA / SIFRE
Monday 1 Oct 2012	7:30 PM to 8:45 PM	Bealings SIFRE Circle	Religion and the Miracle of Being and the Magic of Science	Anne Sewell	The Angela Cobbold Hall, Bealings	SIFRE
Tuesday 2 Oct 2012	10:00 AM to 12:00 PM	WEA Course	World Religions Roundabout		Hingham	EEFA / SIFRE
Tuesday 9 Oct 2012	10:00 AM to 12:00 PM	WEA Course	World Religions Roundabout		Hingham	EEFA / SIFRE
Monday 15 Oct 2012	7:30 PM to 9:00 PM	Bury SIFRE Circle Reading Group			3 West Road	SIFRE
Tuesday 16 Oct 2012	10:00 AM to 12:00 PM	WEA Course	World Religions Roundabout		Hingham	EEFA / SIFRE
Wednesday 17 Oct 2012	7:00 PM to 9:30 PM	SIFRE Seminars	Hindu Mystics	Sanjaya Martin Spettigue	The Inter- Faith Centre	SIFRE
Tuesday 23 Oct 2012	10:00 AM to 12:00 PM	WEA Course	World Religions Roundabout		Hingham	EEFA / SIFRE
Monday 29 Oct 2012	7:30 PM to 8:45 PM	Bealings SIFRE Circle	Science and Religion		The Angela Cobbold Hall, Bealings	SIFRE

Tuesday 6 Nov 2012	10:00 AM to 12:00 PM	WEA Course	World Religions Roundabout		Hingham	EEFA / SIFRE
Saturday 10 Nov 2012	10:00 AM to 4:00 PM	WEA Saturday School	Islam		Norwich	EEFA / SIFRE
Sunday 18 Nov 2012	6:00 PM to 9:00 PM	InterFaith Week	Launch of Inter-Faith Week		St Peter's at the Waterfront	SIFRE
Monday 19 Nov 2012	7:30 PM to 8:45 PM	Bealings SIFRE Circle	Science and Religion		The Angela Cobbold Hall, Bealings	SIFRE
Sunday 18 Nov 2012	Sat 24 Nov 2012	InterFaith Week	See report			SIFRE
Friday 23 Nov 2012	10:00 AM to 4:00 PM		Quiet Day		Otley Hall	SIFRE
Tuesday 27 Nov 2012	4:00 PM to 6:00 PM	Waveney and Suffolk Coastal Forum of Faiths			Melton	EEFA / SIFRE
Tuesday 27 Nov 2012	5:00 PM to 8:00 PM	The Third SIFRE UCS	Equality, human rights and religion or belief: time to get out of the courtroom?	Alice Donald	The Waterfront Building	SIFRE/UCS
Wednesday 28 Nov 2012	7:00 PM to 9:30 PM	SIFRE Seminars	Marcus Aurelius	Antony Wooding	The Atrium of West Building	SIFRE
Monday 10 Dec 2012	7:30 PM to 8:45 PM	Bealings SIFRE Circle	Science and Religion		The Angela Cobbold Hall, Bealings	SIFRE
Monday 14 Jan 2013	2:00 PM to 3:30 PM	WEA Course in Orford	Philosophy of Religion, the Meaning of Life and All That!		Orford	WEA / EEFA / SIFRE
Friday 25 Jan 2013	10:30 AM	Holocaust Memorial Day	Wreath Laying		Lowestoft Railway Station	WDC / SIFRE
Sunday 27 Jan 2013	12:00 PM to tbc	Holocaust Memorial Day	Communities Together: Build a Bridge		St Mary-le- Tower	EEFA / SIFRE
Monday 28 Jan 2013	10:00 AM to 4:00 AM	Holocaust Memorial Day	Communities Together: Build a Bridge		UCS	EEFA / SIFRE
Monday 28 Jan 2013	7:30 PM to 8:45 PM	Bealings SIFRE Circle	Science and Religion		The Angela Cobbold Hall, Bealings	SIFRE

Saturday 2 Feb 2013	10:00 AM to 4:00 PM	WEA Saturday School	Hinduism		Norwich	EEFA / SIFRE
Thursday 14 Feb 2013	9:30 AM to 12:30 PM	SCC training	Faith and Diversity training Course		The Inter- Faith Centre	EEFA / SIFRE
Monday 18 Feb 2013	10:00 AM	Lavenham Lent Lectures	How do different faiths pray?		Lavenham	Lavenham PCC /EEFA
Monday 25 Feb 2013	7:30 PM to 8:45 PM	Bealings SIFRE Circle	Science and Religion		The Angela Cobbold Hall, Bealings	SIFRE
Wednesday 27 Feb 2013	7:00 PM to 9:30 PM	SIFRE Seminars	Restitution: A Christian Mystical Theme	John Mann		SIFRE
Monday 11 Mar 2013	9:30 AM to 12:30 PM	SCC training	Faith and Diversity training Course		The Inter- Faith Centre	EEFA / SIFRE
Monday 25 Mar 2013	7:30 PM to 8:45 PM	Bealings SIFRE Circle	Science and Religion		The Angela Cobbold Hall, Bealings	SIFRE
Wednesday 27 Mar 2013	7:00 PM to 9:30 PM	SIFRE Seminars	Dimensions of Islamic Spirituality	Mojlum Khan	The Inter-faith Centre	SIFRE
Saturday 17 Nov 2012	Sat 24 Nov 2012	Inter-Faith Week	Inter-Faith Poster Exhibition		Ipswich Heath Road Hospital	SIFRE

Our inter-faith handbook remains one of our flag ship products. The new fourth edition, re-titled 'A Handbook of Faiths', produced and published in conjunction with the Festival Shop in Birmingham, continues to sell well. Also, our redesigned game 'Diversity', available in a smart A4 sized box with a folding A3 sized playing mat, has been purchased by all sorts of organisations from all parts of the UK. Sadly, the Festival Shop ceased trading in 2010 and we are now the sole distributors of these products.

SIFRE is only as successful as those who work for it as staff and tutors make it and the Board would like to acknowledge the parts played by an incredible number of people over the last year.

Financial Review

I present the Annual Accounts for the year 2012-2013. As an overview, I report that apart from our loss of significant external funding which was used to pay our salaried staff, this year's account very much mirror previous years. In terms of income and expenditure there is nothing which I need to bring to your attention. I would however wish to point out that our Unrestricted Fund gives me hope for the future. In this year, our non salaried income exceeded our non salaried expenditure by just over £2000. I will be returning to this shortly. The Board agreed to transfer £25,000 from our reserves of £30,000 to our Salaries fund, and so we finished the year with £13.5K in this fund and we carry a reserve of £5K.

However, I must remind you that some of our funds are held as stock (recorded at its wholesale price). Our games, we purchased from the Festival Shop at its demise for £7.50 each – we sell them at their original price of £30. The Mats we purchased at £10 and we sell at £27.50. The Handbooks we purchased at £1 and we sell at £5.95. In all the wholesale price of our stock was £11.235 and the retail value was £46.5K. These figures include the cost of the Faith Cards which we bought at £1 a pack and

occasionally sell at £5.95 a pack. More often than not though we give these away as advertising freebies.

I return to our Statement of Financial Activities (S.O.F.A.). I have produced a simplified SOFA which is included at the back of the Annual report. It traces in columns 1, 2 and 3 the fortunes of SIFRE for 2010-2011, 2011-2012, and 2012-2013. Column 4 is the budget for 2012-2013 which I prepared much earlier in the year. Column 5 is a Budget for 2013-2014 which assumes that our Admin Assistant remains in her post till March 2014.

The Board however has, since the end of the financial year 2012-2013, taken the view that it ought to preserve its contingency reserve at above the £5K it agreed in the previous year. Consequently and after considerable discussion, it voted to terminate the employment of our Admin Assistant. We have subsequently commenced redundancy procedures and our Assistant's post will terminate on 30th September 2013.

Columns 6 and 7 demonstrate how we should fare in 2014-2015 and in 2015-2016. I just want to draw your attention to the projection that in these last two years our unrestricted fund trading profit will amount in each case to about £6K.

This is based on an assumption that we can sell 50 each of the game, the mat and the handbook in each year. It also presumes we can stimulate our membership. This last year our membership income amounted to £1,710. (I suspect that though many of our members are inactive within SIFRE; they see it as a worthwhile cause in need of support) If everyone on our emailing list was a paid up member/organisation, that figure would have been £3,450. We have some good events, we offer Suffolk a good service. If we can sell ourselves, we have every possibility of stabilising as self funding organisation.

The Board would like to register its appreciation to University Campus Suffolk for providing accommodation and associated service at no cost to SIFRE.

The Future

The Board has been examining proposals as to how it should respond to its reduced income. These proposals, presented last year, and which remain to be fully implemented are tabulated below. It was intended that responsibilities be subdivided such that activities can be more easily and transparently managed. Its working document therefore allies its activities to those it undertakes with EEFA.

THE INTER-FAITH CENTRE DRAFT PROPOSALS FOR FUTURE DEVELOPMENT

Home to

Suffolk Inter-Faith Resource Charitable Company

SIFRE's objects (' Objects') are specifically restricted to the following:

The objects of the Company shall be to advance public knowledge and understanding of the teachings, beliefs, traditions and practices of the different religions and philosophies (including their distinctive features and common ground) of communities in Britain and in particular communities in Suffolk and East Anglia

BOARD OF TRUSTEE DIRECTORS:

Chairman: Sanjaya Martin Spettigue

Treasurer: Dr David Capey.

Board Members:

Dr Anita Beresford Webb;

Dr David Capey;

Revd Canon Charles Jenkin;

Denis Johnston;

Dr Jan Lelijveld;

Barbara Mayhew;

Rose Norgate;

David Sharp;

Sanjaya Martin Spettigue;

STAFF:

Inter-Faith Consultant - Cynthia Capey

Faiths Officers - Barbara Mayhew and Rose Norgate

Resources Officer - Anna-Marie Allbones

CENTRE MANAGEMENT GROUP

Terms of Reference: To manage the Inter-Faith Centre on a day to day basis for the benefit of SIFRE and EEFA, ensuring all property and equipment is safe and fit for purpose and that all users cherish the facility and show respect and courtesy to each other and to ensure that hospitality requisites are always readily available.

The East of England Faiths Agency Community Interest Company

EEFA's object is to carry on activities which benefit the community and in particular (without limitation) to advance public knowledge and understanding of the teachings, beliefs, traditions and practices of the different religions and philosophies (including their distinctive features and common ground) of communities in Britain and in particular communities in the East of England Region

BOARD OF DIRECTORS

Chairman: Prudence Jones

Secretary and Treasurer: Dr David Capey

Board Members:

Judith Bruni

Cynthia Capey

Shelagh Phillips

Dr David Capey

Dr John Rudge

Sanjaya Martin Spettigue

Prudence Jones

Bhartiben Tailor

Jasvinder Singh Nagra

Richard Togher

STAFF:

NOCN Course Director – Cynthia Capey

NOCN Validator – Elizabeth Sugarman

NOCN QA Officer – Dr John Rudge

NOCN Teaching Staff – David Sharp

FAITHS OFFICER GROUP

Terms of reference: To work with each other, Members, Associates and Affiliate Groups of SIFRE to build up the organisation and to promote mutual good will and respect between all.

ACADEMIC STUDIES GROUP

Terms of Reference: To develop, provide and monitor academically sound inter-faith based discussions, meetings, conferences and courses for any who wish to pursue inter-faith studies in a more rigorous way.

*Discussions and Meetings run under **the SIFRE banner** will normally be free to SIFRE members, associates, and affiliate groups.*

*Conferences and courses (leading to recognised qualifications) will be by subscription / fee and run under **the EEFA banner**.*

LIBRARY AND RESOURCES GROUP

Terms of Reference: To monitor the development of the library and other resources, advising on suitable purchases and overseeing the cataloguing of all the books.

PROGRAMME GROUP

Terms of Reference: To initiate, develop and deliver inter-faith based discussions, meetings at a popular level and social functions for members, associates, and members of affiliate groups and in particular to plan and deliver 'SIFRE Forums of Faith' in partnership with the statutory agencies. (These events will normally be free to participants.)

TUTOR / FACILITATOR GROUP

Terms of Reference: To provide such faith based teaching and training as they may be called upon to deliver where ever it may be requested (for a fee and expenses) in accord with the Company's Objective

PUBLIC RELATIONS AND EVENTS

Terms of reference: To work in the name of SIFRE with other groups and committees, to present the faiths dimension to their deliberations in accord with the charity's Objects.

Joint Diversity Working Group:

Police Chaplains Board:

West Suffolk Partnership (legacy of the LSP):

Suffolk Congress Organising Group:

UCS E & Q Group:

SCC Stronger Communities Group:

Police Diversity Board

I B C Equality and Diversity Panel

Suffolk Partnership for Informal Adult Learning (SPIAL):

Mayor's Celebration of Community

Holocaust Memorial Day

Inter-Faith Week

Forum for Refugees, Asylum Seekers and Migrants

DEVELOPMENT GROUP

The Board of Trustee Directors of SIFRE

PUBLIC RELATIONS

Terms of reference: To work in the name of EEFA with other groups and committees in the East of England, to present the faiths dimension to their deliberations in accord with the company's Objects.

The Community and Voluntary Forum: Eastern Region (COVER):

The Eastern region Infrastructure Network (ERIN):

The East of England Faiths Council (EEFC):

The National Council for Faiths and Beliefs in Further education (FBFE):

Note: since April 2013, COVER, ERIN and EEFC have closed down due to lack of funding!

DEVELOPMENT GROUP

The Board of Directors of EEFA

SIFRE commits itself to doing those things it believes in and it intends to play a significant role in organising and running events during National Inter-Faith Week (this week was inspired by 'Face to Face and Side by Side', a government report).

SIFRE has slimmed down its operation and as from 1st October 2013, it will be a totally voluntarily run organisation. It is thus less susceptible to the financial ups and downs of the country and county and can continue to deliver a professional service to the people of Suffolk for very little cost and with little fear of financial doom.

SIFRE survived 2012-2013 with reduced staff but nevertheless managed to present a very acceptable programme of events for all of those interested in inter-faith issues.

SIFRE will continue to nurture its study groups and further develop its Forum of Faiths. It will continue to be a membership organisation. It will encourage the growth of its Faith Officer Team and it will endeavour to continue to have a presence in County, District and other sector committees and panels whenever and wherever input is requested. SIFRE looks to new ways of ensuring the faith communities have a voice. It is hoped that it will be able to provide, on a casual basis, volunteer speakers to voluntary groups who have little or no funds at their disposal. (These groups – churches, cubs, scouts, etc - have previously been subsidised by EEFA)

Over the years, SIFRE's range of activities and involvements has been increasing. Besides running an extensive teaching and training programme, running study groups and organising Forum of Faiths meetings, its staff serve on some numerous interagency committees. They have found it increasingly challenging to attend to all of these commitments. At the present time, all sections of the voluntary sector feel challenged by financial instability. Whilst the Board of SIFRE remains optimistic, it realises that it must look seriously at its activities and involvements and it has started to develop its strategy for what is now looking like an extensive period of economic recession.

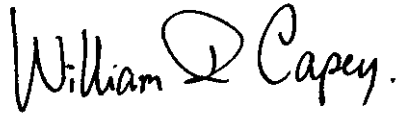
The Board wishes to express its gratitude to our new landlords at University Campus Suffolk for their willingness to continue to accommodate us and to the staff of University Campus Suffolk who have made us so welcome, to the members of UCS Estates team who are always friendly and helpful.

Finally it wishes to pay tribute to two of its members who have died during the year.

Ann Barbanell died on 19th April 2013 aged 90. She described herself on her membership registration forms as a fossilised musician.

Elizabeth Watthews died on 29th March 2013 aged 81.

Both have faithfully supported SIFRE since its inception.

A handwritten signature in black ink that reads "William D. Capey." The signature is written in a cursive style with a large, stylized 'D'.

Dr W David Capey.(Hon Treasurer).
1st September 2013.

INTER-FAITH CONSULTANT'S REPORT 2012-3

2012-13 has been a year of catching up and moving on. We have continued our efforts to make our premises fit for purpose and we have explored new ways of functioning to meet current needs.

1 Sorting records and resources - an onslaught has been made on the boxes of records in the store room. The task of weeding out and sorting is still ongoing but we are making good progress. Our other resources are also being checked and reordered.

2 Reordering the library – advice was sought from various people about the sorting out and displaying of our large collection of books. They have now been catalogued and we hope to have the full list available on-line shortly, with links to UCS and County libraries.

3 “Open the Box” project – with a grant obtained through SACRE we piloted a scheme through which schools could hire boxes of books and artefacts to support RE. It includes faith boxes for Buddhism, Christianity, Hinduism, Humanism, Islam, Judaism, Paganism and Sikhism. Liz Bennett, the co-ordinator, is continuing to run the project.

4 “Facing up to Faith in Suffolk” – we have been compiling this on-line book with a view to highlighting facts about the faiths of Suffolk, and including more detailed information for those who need it. A wide range of people have also contributed their personal stories and there are other articles for inspiration and reflection.

5 Supporting our volunteers- the team of SIFRE Faith Officers has been evolving into a strong and resourceful group who will represent SIFRE in the wider community and we are also in the early stages of creating a rota of people to staff the Centre on a regular basis and who are willing to act as “Readers/advisers” in the library/seminar room.

6 Strengthening our links –we continue to build our connections with the wider community and are trying out different ways of publicising our seminars and other events. We hope to attract the attention of students and staff to our facilities and programme and are pleased that they are becoming more involved with us in the local arrangements for established events like HMD and Inter-Faith Week.

INTER-FAITH WEEK IN SUFFOLK 2012

This was the fourth year of this National Event and we arranged a full programme of activities:

Inter-Faith Reflections at Ipswich Hospital – SIFRE was invited to attend a planning session as a result of which we supplied 2 x 12 faith poster exhibitions for the chapel and elsewhere. We also provided speaker to do daily reflections which were delivered live in the Chapel and were recorded by Hospital Radio for inclusion in their daily programmes; 8 SIFRE people plus 2 chaplains participated.

Saturday 17th Visits to places of worship with Mayor and others in police minibus, courtesy of Liz Pettman. This was very worthwhile but they were constrained by time. Next year it would be better to extend into the afternoon.

Sunday 18th BBC Radio Suffolk – Martin Spettigue participated in the religious programme.

Sunday 18th. 6:00 PM – Mayor's Celebration of Community at St. Peter's by the Waterfront. The theme was “A religious History of Ipswich” and it was divided into 3 parts – Pagan History up to King Raedwald, Protestant and Catholic Martyrs, and Faiths active In Suffolk today. We put up an exhibition which was there for most of the week. We were made very welcome.

Monday 19th 5:00 PM-7:00 PM – A 'Diversity Game ' session for Suffolk Coastal was held at the Angela Cobbold Memorial Hall in Bealings. About 29 attended including young people from St Andrew's Melton, representatives from parish council; and district and county council, police, Suffolk Carers and faith representatives.

Tuesday 20th 10:00 AM – 12:00 PM – We hosted an ‘Any Questions’ session for 14 pupils from Stradbroke High.. The panel consisted of Buddhist, Christian (3), Hindu, Humanist, Muslim and Sikh tutors. We dealt with further questions received from the pupils by email and were able to include a Jewish perspective.

Tuesday 20th 2:30 PM – 4:00 PM – 9 or so attended the monthly SIFRE tea party.

Wednesday 21st – Community Chaplaincy (for West Suffolk) Consultation no 2 attended by around 25 people. Canon Duncan Green spoke of his experiences as Co-ordinator of the Olympic Games and Canon Andrew Todd outlined training possibilities in relation to different modes of Chaplaincy. Mark Jepson from Havebury Housing, Ian Mathers from West Suffolk College, Selene Borda from Newmarket Street Pastors and Jim Platts from EEFC agreed to join the Development Group.

Thursday 22nd – A ‘Diversity Game’ session for Waveney District was held at the Café Grand in Lowestoft. It was opened by Frank Gardiner (WDC) and attended by 10 others including Baha’i, Christian, Hindu, Humanist and Muslim – in particular 2 more Muslim women who have been involved with a women’s group, and who will keep in touch.

Friday 23rd – Interfaith storytelling for primary children. We ran two sessions at St. Peter’s by the Waterfront which were attended by 14 children from the Oaks Community School, and 54 from Bramford Primary School. The sessions consisted of interactive stories from Buddhist, Hindu, Christian, Jewish and Muslim traditions and a Sikh wedding.

Saturday 23rd – “They suffered for their faith” guided tour in Ipswich with Evelyn Hewing from Ipswich Blue Badge Guides. This attracted 14 people.

Monday 24th – A ‘Diversity Game’ session for West Suffolk was held in West Suffolk House. It was attended by about 12 including Councillor Gower and a very ecumenically mixed group of people. The game was much appreciated.

Tuesday 25th – UCS / SIFRE Third Annual Faith Lecture. ‘Equality, human rights and religion or belief: time to get out of the courtroom?’ – was delivered by Alice Donald (Senior Research Fellow in the Human Rights and Social Justice Research Institute at London Metropolitan University)

Inter-Faith Exhibitions were held throughout the week in Woodbridge Library (much interest generated), Felixstowe Library. Grafton House and Endeavour House.

Interfaith Week this year was followed by Christmas tree Festivals in the Friends’ Meeting House in Beccles and in St Mary le-Tower in Ipswich.

In addition – Martin Spettigue represented SIFRE at a reception at Lambeth Palace on Thursday 21st.

MEMBERSHIP OF SIFRE IN THE YEAR 1st SEPTEMBER 2012 TO 31st AUGUST 2013
The following are registered as Company Members who are eligible to vote at the AGM
and may stand for membership of the Board

Ms Caroline Mackenzie	Leiston	Ms Mary Myatt	Stowmarket
Mr Muhammad Manwar Ali	Ipswich	Ms Margaret Nelson	Ipswich
Ms Anna-Marie Allbones	Ipswich	Mrs Rose Norgate	Beccles
Mr Punna Singh Athwall	Ipswich	Mrs Susan North	Ipswich
Mrs Anita Indira Beresford Webb	Ipswich	Revd Dr John Parr	Bury St Edmunds
Revd Barbara Bilston	Stowmarket	Revd John Peck	Woodbridge
Mr John Brentnall	Southwold	Revd Cliff Reed	Ipswich
Mrs Cynthia Margaret Capey	Eye	David Sharp	Ipswich,
Dr William David Capey	Eye	Dr Sushil Kumar Soni	Ipswich
Mr Roger Chapman	Ipswich	Mr Martin Spettigue	Ipswich
Mrs Ann Dawes	Ipswich	Mrs Loris Squirrell	Felixstowe
Mrs Verna H Duncan	Ipswich	Mr Michael Henry Stagg	Woodbridge
Mr Roger Fern	Ipswich	Mr Bhupindar Singh Sually	Ipswich
Mr David G Gedge	Woodbridge	Miss Elizabeth H Sugarman	Ipswich
Mrs Jean Gittens	Ipswich	Mr Richard Togher	Ipswich
Mr Tony Horrocks	Felixstowe	Mr John Trythall	Ipswich
Revd Philip Ind	Woodbridge	Mrs Mary Trythall	Ipswich
Mr Dali Mehrji Rustomji Jabbar	Ipswich,	Mr Peter John Watson	Bury St. Edmunds
Mrs Irmhild Jacyna	Ipswich	Miss Elizabeth Watthews	Ipswich
Mr Bernard Jasper	Ipswich	Mrs Elizabeth Wesley	Ipswich
Revd Canon Charles Jenkin	Ipswich	Mr Edward Andrew Neil Winship	Ipswich
Mrs Prabjot Kaur	Ipswich	Mr Anthony Wooding	Ipswich
Mr Mojlum Khan	Ipswich	Mrs Patricia Anne Gower	Haverhill
Dr Mike King	Ipswich	Ms Tanya White	Felixstowe
Dr Jan L M Lelijveld	Woodbridge	Ms Heather Bruce	Ipswich
Mrs C M Lelijveld-Mulder	Woodbridge	Mr Denis Johnston	Woodbridge
Mr Tim Mason	Ipswich	Revd James Corrigall	Ipswich
Mrs Barbara Mayhew	Bury St. Edmunds	Mr David Lloyd Jones	Ipswich
Mr Manik Miah	Ipswich		

Associates of SIFRE for the year 2012 – 2013

The following are registered as Associates; they are not eligible to vote at the AGM and they may not stand for membership of the Board.

Mrs Ann Barbanell	Aldeburgh	Mrs Kiran Kumar	Lowestoft
Penelope Bray	Southwold	Ms Beverley Levy	Ipswich
Mrs Anne Garstang	Ipswich	Mr Vinod Masani	Ipswich
Sr Barbara Harrison	Harwich	Mr Jonathan McNabb	Ipswich
Miss Evelyn Mary Tayler	Colchester	Ms Rosemary Pickering	Norwich
Revd Mark McCaghrey		Mr F R G J Rapsey	Ipswich
Revd Ann E Baeppler	Ipswich	Barbara Richardson-Todd	Ipswich
Mrs Alex Barakat	Colchester	Ms Anne J Seward	Ipswich
Mr Mazen Barakat	Colchester	Mrs Linda Sheppard	Ipswich
Mr Mamoud Behbehani	Ipswich	Shirley Smith.	Reydon
Mr Geoffrey V Birkby	Bury St Edmunds	Dr Anne C Spalding	Woodbridge
Mrs Anne Boiley	Braintree	Mrs Rebecca Steiner	Ipswich
Mr David C E Boiley	Braintree	Hilda Taylor	Colchester
Miss Yvonne Catchpole	Ipswich	Mr Martin C Tilley	Bury St Edmunds
Mrs Leonora Claxton	Ipswich	Ms Adrienne Wakeling	Bury St Edmunds
Mr Charles Croydon	Ipswich	Mrs Deloreta A C Williams	Ipswich
Mrs Harriet Frazer	Saxmundham	Mr David Hussell	Bury St Edmunds
Mrs Clarissa Gosling	Stowmarket	Mervyn Chisnall	Bury St Edmunds

Associate Faith Groups of SIFRE for the year 2010 – 2012

Bury St Edmunds Unitarian Congregation	Mr Richard Hegerty	Bury St Edmunds
Christian Science (Committee on Publication)	Shirley Smith.	Southwold
Ipswich Buddhist Centre	John Cook	Ipswich
ipswich Hindu Samaj	Umesh Parel	Ipswich
Ipswich Hospital Chaplaincy	Revd Sebastian Mani	Ipswich
Ipswich Unitarian Meeting House	Ms Ann Baeppler	Ipswich
Sea of Faith (Ipswich Group)	Ms Charlotte Stewart	Ipswich
Soka Gakkai International (SGI) Suffolk	Mr Adrianus van Helvert	Ipswich
Spiritual Assembly of Baha'is of Ipswich	Mr Richard Togher	Ipswich
Sri Chinmoy Centre	Mr Martin Spettigue	Ipswich
St Elizabeth's Hospice	Revd Jane Kingsnorth	Ipswich
St Nicholas' Hospice (BSE)	Revd Charles Fiifi Amoah	Bury St. Edmunds
Suffolk Humanists and Secularists	Denis Johnston	Woodbridge
The Church of Jesus Christ of Latter Day Saints	Stake President Simon Fagg	Colchester

Associate Agency Groups of SIFRE for the year 2012 – 2013
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Age UK Suffolk	Mrs Daphne Savage	Ipswich
Iceni	Mr Brian Tobin	Ipswich
Ipswich Borough Council	Mrs Christine Christenson	Ipswich
Ipswich Housing Action Group Ltd	Halford Hewitt	Ipswich
Suffolk Mind	Sue Gray	Ipswich
NHS Suffolk	Mr Adrian Lyne	Ipswich
Suffolk County Constabulary	Ms Liz Pettman	Ipswich
Suffolk New College	Jayne Sheehon	Ipswich
The Probation Service	Mr David Fullman	Ipswich

Independent Examiner's Report to the Trustees of

The Suffolk Inter-Faith Resource

I report on the accounts of the company for the year ended 31st March 2013, which are set out on the following pages.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

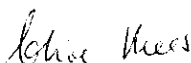
(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name:



Clive Mees

Relevant professional qualification or body: DMS Cert Ed

Address: Plumstead, Westhorpe, Suffolk.

Date: 31st August 2013.

Suffolk Inter-Faith Resource
BALANCE SHEET - For the period from 1st April 2012 to 31st March 2013

		2012/2013		2011/2012	
	Note	£.p	£.p	£.p	£.p
Tangible assets					
Tangible fixed assets	15	-		-	
Other tangible assets (saleable stock)	16	11,261.50		12,796.50	
Current assets					
Debtors and Prepayments	17	4,466.92		6,786.84	
Cash at bank		14,019.42		19,990.46	
		18,486.34		26,777.30	
Income received in advance	18	-		-	
Creditors: amount falling due	19	1,954.19		782.31	
		1,954.19		782.31	
Net assets			27,793.65		38,791.49
Unrestricted funds		9,258.68		8,791.49	
Restricted Funds					
Restricted Fund (Staff Salaries and Expenses) (Note A)		13,534.97		-	
Restricted Fund (Staff Salaries Contingencies) (Note B)		5,000.00		30,000.00	
Total funds			27,793.65		38,791.49

For the year ending 31st March 2013, the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These Financial Statements were approved by the Board of Suffolk Inter-Faith Resource and signed on their behalf by

William David Capey - Treasurer

Note A

The Restricted Fund (Staff Salaries and Expenses) represents monies received from Suffolk County Council and used to pay staff salaries and expenses

Note B

The Restricted Fund (Staff Salaries Contingencies) constitutes the reserves of SIFRE.

It has been established by the Board to meet legal liabilities in the event of SIFRE's dissolution.

**Suffolk Inter-Faith Resource -Statement of Financial Activities (including Income and Expenditure Account)
for the period from 1st April 2012 to 31st March 2013**

	Unrestricted Funds	Restricted Fund (Staff Salaries and Expenses) (Note A)	Restricted Fund (Staff Salaries Contingencies) (Note B)	Total Funds 2012/2013	Total Funds 2011/2012
	£.p	£.p	£.p	£.p	£.p.
INCOMING RESOURCES					
Accommodation	10,000.00			10,000.00	10,000.00
Donations, grants and similar income	1,368.05	1,660.43		3,028.48	4,901.64
Membership Subscriptions	1,710.00			1,710.00	2,100.00
Activities to further the charities objects:	1,949.02			1,949.02	1,941.60
Chaplaincy Consultations Fees	610.00			610.00	0.00
Sundry Income	566.50			566.50	35.00
EEFA Income incorrectly credited to SIFRE	0.00			0.00	250.00
Bank Interest	8.97			8.97	11.54
TOTAL INCOMING RESOURCES	16,212.54	1,660.43	0.00	17,872.97	19,239.78
RESOURCES EXPENDED					
Accommodation	10,000.00			10,000.00	10,000.00
Staff Salaries and Expenses	0.00	13,125.46		13,125.46	13,121.40
Centre and Office Related Expenditure	1,646.56			1,646.56	4,283.27
Inter-Faith Events	0.00			0.00	665.75
Expenses re Chaplaincy Consultations	630.60			630.60	0.00
Other Expenditure	355.14			355.14	208.03
Saleable resources	419.00			419.00	13.50
Volunteer Staff Expenses	584.10			584.10	844.36
EEFA Funds incorrectly credited to SIFRE	574.95			574.95	250.00
TOTAL RESOURCES EXPENDED	14,210.35	13,125.46	0.00	27,335.81	29,386.31
NET INCOMING RESOURCES	2,002.19	-11,465.03		-9,462.84	-10,146.53
NET MOVEMENT IN FUNDS					
Capitalisation of tangible assets	2,002.19	-11,465.03	0.00	-9,462.84	-10,146.53
Movement in saleable capital assets	15	0.00		0.00	0.00
	16	-1,535.00		-1,535.00	-648.00
TOTAL FUNDS AT 1st APRIL 2012	8,791.49	0.00	30,000.00	38,791.49	49,586.02
TRANSFERS BETWEEN FUNDS					
		25,000.00	-25,000.00	0.00	0.00
TOTAL FUNDS AT 31st MARCH 2013	9,258.68	13,534.97	5,000.00	27,793.65	38,791.49

Notes forming part of the financial statements for the year 1st April 2012 to 31st March 2013

- 1 a The financial statements have been prepared under the historical cost convention in accordance with the Financial Reporting Standard for Smaller Entities (effective March 2000), the Companies Act 1985 and follow the recommendations in Accounting and Reporting by Charities: Statement of Recommended Practice issued in October 2000 (revised 2005)
- b Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when receivable. The value of services provided by occasional volunteers has not been
- c Grants are recognised in full in the Statement of Financial Activities in the year in which they are
- d Incoming resources from sales of books and the Diversity Game and from investments is included when receivable.
- e Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered.
- f Resources expended are allocated to the particular activity where the cost relates directly to that activity. However, the cost of overall direction and administration on each activity, comprising the salary and overhead costs of the central function, is subsumed as office costs.
- g Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life, which in all cases is estimated at 4 years. Items of equipment are capitalised where the purchase price
- h Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.
- i Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs

2 Donations, grants and similar income

Donations include all monies given to SIFRE together with tax reclaimed under the Gift Aid Scheme

	£ . p	£ . p	£ . p	£ . p
Donations	134.00		34.00	
Donations (Gift Aid)	734.48		80.00	
Donations (General)	72.20		178.30	
Income - Gift Aid Tax Repayment	427.37		295.00	
		1,368.05		587.30

Intangible income

The SIFRE Centre is housed in the Long Street Building of University Campus Suffolk

The ownership of our Centre is in the process of being transferred from Suffolk College to University Campus Suffolk. University campus Suffolk has indicated that it will continue to honour a commitment to provide heating, lighting, water and cleaning. The accommodation cost quoted is an estimate of the sum of these provisions based on knowledge of the local situation

	£ . p	£ . p	£ . p	£ . p
Accommodation	10,000.00		10,000.00	
		10,000.00		10,000.00

Grant for Staff Salaries and Expenses

Suffolk County Council continues to provide us with a grant to enable us to employ staff.

This grant is being used to employ a Faiths Officer, a Community Liaison Officer and an Admin Assistant

It also covers the expenses of the Hon Education and Training Officer and the Hon Executive Officer.

	£ . p	£ . p	£ . p	£ . p
Income - Grants for Staff Salaries and Expenses	-		10.00	
Previous year's pay not claimed	-			
Income - Grants, Fees etc for SIFRE Staff Salaries	1,660.43		4,304.34	
		1,660.43		4,314.34

Donations, grants and similar income

13,028.48

14,901.64

3 Membership Subscriptions

Total Memberships has decreased since last year. Allowing for the fact that Schools have not been asked to affiliate this year the number of Affiliate Memberships has increased by one.

the number of Associates remains the same and the number of Company Members has decreased by 8.

	No. of Members	No. of Members
<i>Subscriptions - Affiliate Agencies</i>	9	14
<i>Subscriptions - Affiliate Faith Groups</i>	14	16
<i>Subscriptions - Associates (Gift Aid)</i>	18	20
<i>Subscriptions - Associates</i>	18	16
<i>Subscriptions - Members (Gift Aid)</i>	40	47
<i>Subscriptions - Members</i>	16	19
Total Paid Up Membership	115	132
Potential Membership	234	132

Membership Subscriptions (Continued)	£ . p	£ . p	£ . p	£ . p
Subscriptions - Affiliate Agencies	£ 225.00		£ 350.00	
Subscriptions - Affiliate Faith Groups	£ 350.00		£ 400.00	
Subscriptions - Associates (Gift Aid)	£ 180.00		£ 200.00	
Subscriptions - Associates	£ 180.00		£ 160.00	
Subscriptions - Members (Gift Aid)	£ 600.00		£ 705.00	
Subscriptions - Members	£ 240.00		£ 285.00	
Free Memberships	-£ 65.00		-£ 55.00	
Total Paid Up Fees		1,710.00		2,045.00
Potential Income including outstanding fees		3,450.00		2,090.00

4 Activities to further the charities objects:

Sales of Publications and Resources

The pattern of SIFRE's sales of its resource material have changed over the years. The two big sellers remain the Diversity Game and the Handbook of Faiths (previously called The Inter-Faith Handbook).

	£ . p	£ . p	£ . p	£ . p
Book - A Handbook of Faiths	660.45	-	11.90	
Book - Faiths in Focus	6.00		-	
Book - Inter-Faith Handbook (3rd edition)	3.50		-	
Book - Primary Hinduism	-		-	
Book - Pagan Pieces	-		-	
Faith Resources - Set of 12 Faith Cards	404.60		1,136.45	
Faith Resources - Set of 12 Faith Posters	-		-	
Game - Diversity (new boxed edition)	780.00		1,080.00	
Game - Diversity Playing Mat	632.50		522.50	
Discounts on Sales	- 538.03	-	967.15	
Sales of Publications and Resources		1,949.02		1,759.90

Grants and Fees for Inter-Faith Events	£ . p	£ . p	£ . p	£ . p
Fees & Grants - Egmond Weekend	-	-	285.00	
				285.00

Grants and Fees for Holocaust Memorial Day

	£ . p	£ . p	£ . p	£ . p
Event - Holocaust Memorial Day	-	-	-	
				-

Activities to further the charities objects: **1,949.02** **2,044.90**

Chaplaincy Consultations Fees	£ . p	£ . p	£ . p	£ . p
Chaplaincy Consultations Fees	610.00			
Chaplaincy Consultations Fees		610.00		

EEFA Income incorrectly credited to SIFRE	£ . p	£ . p	£ . p	£ . p
EEFA Income	-	-	-	
EEFA Income incorrectly credited to SIFRE		-		-

5 Sundry Income	£ . p	£ . p	£ . p	£ . p
Sundry - Postage and Packaging	566.50		35.00	
		566.50		35.00

6 Bank Interest	£ . p	£ . p	£ . p	£ . p
Income - Interest on funds in Reserve Account	8.97		11.54	
		8.97		11.54

All income is derived from and applied to charitable purposes and therefore the surplus is exempt from corporation tax.

EXPENDITURE

All of SIFRE's expenditure is related to works and purchases directly related to the objects of the Charity

7 Centre and Office Related Expenditure	£ . p	£ . p	£ . p	£ . p
Accommodation related costs	-		290.96	
Membership Fees / Subscriptions	238.00		359.00	
Office Costs -Consumables	73.19		272.82	
Office Costs - Equipment	-		208.56	
Office Costs ISP Charges	324.00		378.00	
Office Costs - Photocopying	-		-	
Office Costs - Postage	62.27		86.40	
Office Costs - Publishing	-		1,876.00	
Office Costs - Stationery	223.84		94.63	
Office Costs - Telephone	725.26		716.90	
		1,646.56		4,283.27
Intangible expenses	£ . p	£ . p	£ . p	£ . p
Accommodation	10,000.00		10,000.00	
		10,000.00		10,000.00
Centre and Office Related Expenditure		11,646.56		14,283.27
8 Inter-Faith Events	£ . p	£ . p	£ . p	£ . p
Events - speakers' expenses	-		-	
Events - conference expenses	-		202.13	
Expenses - Abrahamic Study Groups	-		64.95	
Events - Expenses re Forum of Faiths	-		44.40	
		-		311.48
Expenses re Chaplaincy Consultations	£ . p	£ . p	£ . p	£ . p
Expenditure	630.60		-	
Expenses re Chaplaincy Consultations		630.60		-
Expenses re Egmond Week-end	£ . p	£ . p	£ . p	£ . p
Events - Egmond Week-end			354.27	
Expenses re Egmond Week-end		-		354.27
9 Other Expenditure	£ . p	£ . p	£ . p	£ . p
Advertising	-		22.80	
Staff Training	-		-	
Hospitality	146.14		73.23	
Previous Years' Income Written Off (Invoices)	-		269.36	
Previous Years' Income Written Off (Training)	-		241.75	
Previous Year's Members Fees Written Off	£ 55.00	£ -		
Expenses - SIFRE Circles	£ 16.00	£ 112.00		
Sundry Items	138.00		460.91	
Other Expenditure		355.14		1,180.05
10 Saleable resources	£ . p	£ . p	£ . p	£ . p
Purchases - Resource Materials	-		13.50	
Purchases - Diversity Games and Mats	300.00		-	
Purchases - Faith Cards	59.50		-	
Purchases - A Handbook of Faiths	59.50		-	
Saleable resources		419.00		13.50
11 Teaching and Sales Discounts Given	£ . p	£ . p	£ . p	£ . p
Discounts on Sales				
Discount on sales via EEFA		-	967.15	
Teaching and Sales Discounts Given		-		14,539.81
12 Staff Salaries and Expenses	£ . p	£ . p	£ . p	£ . p
Staff Conference Fees	-		-	
Staff Conference Travel	-		-	
Staff Expenses	-		-	
Staff Salaries	13,125.46		13,121.40	
		13,125.46		13,121.40

13 Volunteer Staff Expenses	£ . p	£ . p	£ . p	£ . p
Voluntary Staff Expenses	584.10		844.36	
		584.10		844.36

Note: Trustees in honorary posts receive expenses for travel. The above include trustee expenses as:
Expenses - Trustees 714.10 248.40

No employees earned more than £30000 in the year.

Two full time volunteers and four part-time salaried staff were employed within the year

Trustee Directors received no remuneration for services provided during the year but were reimbursed for out of pocket expenses in relation to services they provided.

14 EEFA Funds incorrectly credited to SIFRE	£ . p	£ . p	£ . p	£ . p
Transfer of funds to EEFA C.I.C.	574.95		250.00	
		574.95		250.00

15 Tangible fixed assets

The only tangible fixed assets of SIFRE relate to its IT equipment

Cost	£ . p	£ . p	£ . p	£ . p
As at 1st April 2010	2,555.19		2,555.19	
Additions in the year	-		-	
		2,555.19		2,555.19
Depreciation	£ . p	£ . p	£ . p	£ . p
As at 1st April 2010	2,555.19		2,555.19	
Charge for the year	-		-	
		2,555.19		2,555.19
Net book value at 31st March 2012		-		-
Net book value at 31st March 2013		-		-

16 Saleable Stock

	The Diversity Game	The Diversity Game Boxed	The Game Mat	Faith Cards	A Handbook of Faiths
Stock as at 1st April 2012	0	977	125	2247	1112
Stock added in the year	0	0	0	0	0
Total stock for year	0	977	125	2247	1112
Sold in 2012-2013	0	26	23	68	111
Stock written of in 2012 - 2013	0	0	0	423	225
Stock as at 1st April 2013	0	951	102	1756	776
Stock held at 1st April 2013	-	951	102	1756	776
	£ . p	£ . p	£ . p	£ . p	£ . p
Purchase price of stock 2011 -2012	14.10	14.65	20.00	-	1.00
Purchase price of stock 2012 -2013	-	7.50	10.00	1.00	1.00
Selling price of stock 2012 - 2013	30.00	30.00	27.50	5.95	5.95
Cost value of stock as at 1st April 2012	-	7,327.50	2,040.00	2,300.00	1,112.00
Cost value of stock added in the year	-	-	-	-	-
Cost value of total stock for year	-	7,327.50	2,040.00	2,300.00	1,112.00
Possible gross income from sales in 2012 - 2013	-	780.00	632.50	404.60	660.45
Samples, Gifts and Discounts	-	60.00	122.50	196.35	42.05
Actual gross income from sales in 2012 - 2013	-	720.00	510.00	208.25	618.40
Cost value of stock sold in 2012 - 2013	-	195.00	230.00	68.00	111.00
Possible net income from sales in 2012 - 2013	-	585.00	402.50	336.60	549.45
Actual net income from sales in 2012 - 2013	-	525.00	280.00	140.25	507.40
Value of stock written off as at 1st April 2013	-	-	-	423.00	225.00
Cost value of stock as at 1st April 2013	-	7,132.50	1,580.00	1,756.00	776.00
Retail value of stock		28,530.00	2,805.00	10,448.20	4,617.20

Summary of movement of saleable stock	£ . p	£ . p
Cost value of stock as at 31st March 2012	12,796.50	13444.5
Cost value of stock added in the year	-	0
Cost value of total stock for year	12,796.50	13444.5
Possible gross income from sales in 2012 - 2013	2,477.55	2727.05
Samples, Gifts and Discounts	420.90	458.6
Actual gross income from sales in 2012 - 2013	2,056.65	2268.45
Cost value of stock sold in 2012 - 2013	604.00	649
Possible net income from sales in 2012 - 2013	1,873.55	2078.05
Actual net income from sales in 2012 - 2013	1,452.65	1619.45
Cost value of stock as at 31st March 2013	11,261.50	12796.5

Movement on saleable capital assets	- 1,535.00	- 648.00
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17 Income outstanding	£ . p	£ . p	£ . p	£ . p
Previous Years' Income Outstanding (Invoices)	610.90		315.90	
Previous Year's Members Fees O/S	£ -		£ -	
Members Fees O/S	£ 35.00		£ 255.00	
Members Donations O/S	£ 143.60		£ -	
Conference Fees Outstanding	£ -			
This Year's Income Outstanding (Invoices)	3,677.42		6,215.94	
		4,466.92		6,786.84

2012/2013 expenditure completed in 2011/2012

No expenditure relating to 2012/2013 was entered into in 2011/2012

	£ . p	£ . p	£ . p	£ . p
Purchases paid for in advance	-		-	
		-		-
Debtors and Prepayments		4,466.92		6,786.84

18 Income received in advance	£ . p	£ . p	£ . p	£ . p
No income was received in advance.				
Income Received in Advance (Sales)	-		-	
		-		-

19 Expenditure committed	£ . p	£ . p	£ . p	£ . p
Previous years payments outstanding	108.00		30.00	
Payments Outstanding	1,846.19		752.31	
		1,954.19		782.31

20 Moneys given under the Gift Aid Scheme

Donations (Gift Aid)	£ 734.48		£ 80.00	
Subscriptions - Associates (Gift Aid)	£ 180.00		£ 200.00	
Subscriptions - Members (Gift Aid)	£ 600.00		£ 705.00	
Previous year's money received	195.00		195.00	
Money o/s	-		-	
Total giving	1,709.48		1,180.00	
Income Tax refund claimable 2012-2013		427.37		295.00
TOTAL CLAIM		427.37		295.00

21 Movement of Funds

	As at 1st April 2012	Incoming Resources	Outgoing Resources	Transfers	As at 31st March 2013
	£ . p	£ . p	£ . p	£ . p	£ . p
Restricted Funds					
Staff Salaries and Expenses	-	1,660.43	13,125.46	25,000.00	13,534.97
Staff Salary Contingencies	30,000.00	-	-	25,000.00	5,000.00
Unrestricted funds					
General Fund	8,791.49	16,212.54	15,745.35	-	9,258.68
Total Funds	38,791.49	17,872.97	28,870.81	-	27,793.65

Suffolk Inter-Faith Resource

Statement of Financial Activities (including Income and Expenditure Account)
For the period from 1st April 2012 to 31st March 2013

	2010/2011	2011/2012	2012/2013 to EoY	2012/2013 Budget (to EoY)	Speculative Budget for 2013/2014	Speculative Budget for 2014/2015	Speculative Budget for 2014/2015 without Centre Expenses
	£.p.	£.p.	£.p	£.p	£.p.	£.p	£.p.
INCOMING RESOURCES							
Donations, grants and similar income	7,310.42	4,901.64	3,028.48	2,840.00	3,000.00	3,000.00	3,000.00
Membership Subscriptions	2,090.00	2,045.00	1,710.00	2,200.00	2,500.00 *	2,500.00	2,500.00
Sale of Game, Mat and Book	2,136.95	2,044.90	1,949.02	2,000.00	2,500.00	2,500.00	2,500.00
Chaplaincy Consultations Fees	0.00	0.00	610.00	610.00	0.00	0.00	0.00
Sundry Income	400.91	35.00	-8.45	50.00	50.00	50.00	50.00
Bank Interest	19.13	11.54	8.97	12.00	8.00	8.00	8.00
Visitor Door takings		55.00				200.00	200.00
TOTAL INCOMING RESOURCES	11,957.41	9,093.08	7,298.02	7,712.00	8,058.00	8,258.00	8,258.00
					* based on sale of 50 each of games, mats and books		
RESOURCES EXPENDED							
Staff Salaries and Expenses	13,331.42	13,121.40	13,125.46	13,125.46	6,544.38	0.00	0.00
Centre and Office Related Expenditure	2,467.56	4,283.27	1,646.56	1,910.00	1,910.00	1,910.00	980.00
Expenses re Chaplaincy Consultations	0.00	0.00	630.60	630.60	440.00	0.00	0.00
Inter-Faith Events	171.00	665.75	0.00	0.00	250.00	250.00	250.00
Other Expenditure	1,891.02	208.03	355.14	150.00	150.00	150.00	150.00
Saleable resources	13,448.67	13.50	419.00	0.00	0.00	0.00	0.00
Teaching and Sales Discounts Given	60.00	103.30	0.00	500.00	500.00	500.00	500.00
Volunteer Staff Expenses	2,887.90	844.36	584.10	750.00	750.00	750.00	750.00
AM A Redundancy Payment					1,782.00		
TOTAL RESOURCES EXPENDED	34,257.57	19,239.61	16,760.86	17,066.06	12,326.38	3,560.00	2,630.00
NET INCOMING RESOURCES	-22,300.16	-10,146.53	-9,462.84	-9,354.06	-4,268.38	4,698.00	5,628.00
TOTAL LIQUID FUNDS AT 1st APRIL	28,441.68	6,141.52	20,994.99	20,994.99	11,640.93	7,372.55	7,372.55
AGREED RESERVES	30,000.00	30,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
TOTAL LIQUID FUNDS & RESERVES AT 31st MARCH	36,141.52	25,994.99	16,532.15	16,640.93	12,372.55	17,070.55	18,000.55
Tangible Assets at Boy	2,930.25	13,444.50	12,796.50	12,796.50	11,946.50	11,096.50	11,096.50
Movement in saleable capital assets	10,514.25	-648.00	-1,535.00	-850.00	-850.00	-850.00	-850.00
Tangible Assets at EoY	13,444.50	12,796.50	11,261.50	11,946.50	11,096.50	10,246.50	10,246.50
TOTAL FUNDS To Date	49,586.02	38,791.49	27,793.65	28,587.43	23,469.05	27,317.05	28,247.05

