

**Suffolk Inter-Faith Resource**

**ANNUAL REPORT  
FOR 2011 – 2012**

**TO BE PRESENTED AT THE**

**EIGHTEENTH  
ANNUAL GENERAL MEETING  
OF MEMBERS OF THE COMPANY**

**ON TUESDAY 4<sup>th</sup> SEPTEMBER 2012**

**AT 6.00 PM**

**IN THE INTER-FAITH CENTRE  
UNIVERSITY CAMPUS SUFFOLK.**





**EIGHTEENTH ANNUAL GENERAL MEETING  
OF SUFFOLK INTER FAITH RESOURCE  
IN THE INTER-FAITH CENTRE,  
THE WEST BUILDING OF UCS, IPSWICH  
ON TUESDAY 4<sup>th</sup> SEPTEMBER 2012 AT 6:00 PM**

The AGM will be followed by a Beginning of Year Party.

**AGENDA**

1. Welcome to Members of the Company
2. Apologies for absence
3. Minutes of the Seventeenth AGM held on 6<sup>th</sup> September 2011
4. Matters arising
5. The Report of the Board of Trustees
6. Treasurer's Report and presentation of the accounts for 2011-2012
7. Appointment of Examiner of Accounts for 2012-2013
8. Election of Board Members

**Our Memorandum and Articles require one third of the Board (3 Members) to stand down at each AGM and seek re-election if they so wish.** *(Anita Beresford-Webb was co-opted on 29/02/2012 and will need to stand for election. Two others will also have to stand down and seek re-election if they so choose. Charles Jenkin, David Hussell, Jan Lelijveld, Rose Norgate and Martin Spettigue were all appointed on 21/07/2010. David Hussell is standing down and does not wish to stand for re-election; Charles Jenkin offered to stand down and seek re-election.)*

The Candidates are:

a) Anita Beresford-Webb.

Existing Board Members who wish to seek re-election: Charles Jenkin.

b) Any Other nominations received by the Company Secretary

*(Candidates have to be Company Members and the Company Secretary should receive the nomination 7 days before the meeting (i.e. by 28<sup>th</sup> August 2012)).*

*Trustee Director proposal forms can be downloaded from [www.sifre.org.uk/pdf/tnf.pdf](http://www.sifre.org.uk/pdf/tnf.pdf)*

9. Any other Business
10. Date of next AGM (10<sup>th</sup> September 2013)

**MINUTES OF THE SEVENTEENTH ANNUAL GENERAL MEETING  
OF SUFFOLK INTER FAITH RESOURCE  
IN THE BOARD ROOM OF SUFFOLK NEW COLLEGE, IPSWICH  
ON TUESDAY 6<sup>th</sup> SEPTEMBER 2011 AT 6:00 PM**

**Present:**

Ms Anna-Marie Allbones; Mrs Cynthia Capey; Dr William Capey; Mrs Verna Duncan; Ms Jnanamitra Emmett; Mr Roger Fern; Mrs Jean Gittens; Mr Dali Jabbar; Mrs Irmhild Jacyna; Mrs Prabjot Kaur; Dr Jan L M Lelijveld; Mrs C M Lelijveld-Mulder; Revd Carol Mansell; Mr Tim Mason; Mrs Barbara Mayhew; Mr Manik Miah; Ms Margaret Nelson; Mrs Rose Norgate; Revd Cliff Reed; Dr John Rudge; Mr David Sharp; Mr Martin Spettigue; Miss Elizabeth Sugarman; Mr Richard Togher; Mr Edward Andrew Winship.

**11. Welcome to Members of the Company**

The Chairman welcomed the members of the company to the meeting

**12. Apologies for absence**

Ms Jane Basham; Revd Barbara Bilston; Ms Penelope Blakemore; Mr Roger Chapman; Mrs Ann Dawes; Mr Tony Horrocks; Mr David Hussell; Mr Bernard Jasper; Revd Canon Charles Jenkin; Mrs Vinaya Kulkarni; Ms Caroline Mackenzie; Mrs Elahe Mojdehi-Watts; Mr Terry Smith; Dr Sushil Soni; Mrs Loris Squirrell; Mr Bhupindar Sually; Mr Vinay Vasudeva and Mr Peter Watson.

**13. Minutes of the Sixteenth AGM held on 21<sup>st</sup> July 2010**

Minutes of the 16<sup>th</sup> AGM had been made available on the SIFRE web site and copies were tabled before the start of the meeting. These were accepted as a true and accurate record of that meeting and were signed off by the chairman.

**14. Matters arising**

There were no matters arising.

**15. The Report of the Board of Trustees**

The chairman referred the meeting to the annual report of directors and highlighted various issues within it. The meeting accepted the report nem con.

**16. Treasurer's Report and presentation of the accounts for 2010-2011**

The treasurer presented the accounts for the financial year 2010-2011. He reported that these accounts were less complicated than those presented in previous years because all of the payroll activity had been transferred to the East of England Faiths Agency CIC. The funds held at the end of the financial year were less than those held at the end of the previous year but this was because SIFRE had purchased the residual stock of games and handbooks from The Festival Shop. SIFRE had received income from EEFA for the work and time contributed by SIFRE personnel to EEFA in the delivery of its Suffolk County Council Service Level Agreement. Jan Lelijveld proposed and Rose Norgate seconded the acceptance of the accounts. The treasurer express his gratitude to Clive Mees for again acting as external examiner of the accounts.

**17. Appointment of Examiner of Accounts for 2011-2012**

The treasurer asked that Clive Mees be reappointed external examiner for the coming year. This was proposed by Elizabeth Sugarman, seconded by Neil Winship and accepted by all.

**18. A Special Resolution to update SIFRE's Memorandum and Articles.**

DC explained that the Board has been re-examining the Company Memorandum and Articles. SIFRE started in 1991 but it was not until 1994 that it was registered as a charitable company when its Company Memorandum and Articles were accepted by and deposited with the Charity Commission and at Companies House. Since 1994 there have been changes in company law (Companies House) and in recommended practice (Charity Commission). The Charity Commission has recently published a 'model' Memorandum and Articles for Charitable Companies which takes note of these changes.

Amongst other changes, trustee directors are now allowed to conduct discussions electronically, Company Secretaries are not a statutory requirement, trustees can be safeguarded by indemnity insurance, proxy voting is advocated and the language used is user friendly and the document is not written in legalese! All

members had been provided with a document which parallels SIFRE's existing M&A with the model M&A. After some discussion, the meeting unanimously agreed that the Board should be authorized to agree the final version of the M&A for submission to Companies House and the Charity Commission.

**19. Election of Board Members**

*Our Memorandum and Articles require one third of the Board (3 Members) to stand down at each AGM and seek re-election if they so wish. Our longest serving members are David Capey (reappointed 16/7/2008), Cynthia Capey, Jean Gittens (reappointed 15/7/2009.) and Vinay Vasudeva (appointed 15/7/2009.).*

The chairman announced that David Capey and Vinay Vasudeva wished to be re-appointed whilst Cynthia Capey and Jean Gittens wished to stand down. The meeting agreed the re-appointments.

Barbara Mayhew and David Sharp had been proposed and seconded and the meeting agreed to their appointments.

Cynthia Capey is to be an Inter-Faith Consultant to SIFRE.

**20. Any other Business**

The chairman proposed that as it was no longer necessary to have a company secretary, the post should be discontinued. The meeting accepted the proposal.

The meeting concluded at 6:45 PM

21. Date of next AGM - 11<sup>th</sup> September 2012 - to be confirmed

# REPORT OF THE BOARD OF TRUSTEE DIRECTORS FOR 2011 – 2012

The Board of Suffolk Inter-Faith Resource (SIFRE) is pleased to present its Report and Financial Statement for the year ending 31<sup>st</sup> March 2012.

## Reference and Administrative Details of the Charity, its Trustees and Advisers

The Charity is an Incorporated Private Limited Company (Company No 2992865) registered on 22 November 1994 and registered as a charity on 6 December 1994. The registered address of the Company is The Inter-Faith centre, The West Building, University Campus Suffolk, Waterfront Building, Neptune Quay, Ipswich. IP4 1QJ.

The Charity has accommodation which is provided by University Campus Suffolk . This accommodation houses a library / seminar room and resource centre, an office, and a store room. It is furnished with fittings previously provided by the Suffolk New College and by University Campus Suffolk and / or donated by other supportive groups.

The Honorary Life President of SIFRE is Revd. Clifford M Reed

The Honorary Officers of the Board for 2011 – 2012 are:

Martin Spettigue	Chairman
William David Capey	Treasurer

## Members of the Board for 2011 – 2012

Anita Beresford-Webb	(Co-opted 29 <sup>th</sup> February 2012)
William David Capey	(Appointed 6 <sup>th</sup> September 2011)
David Hussell	(Appointed 7 <sup>th</sup> September 2010)
Revd Canon Charles Jenkin	(Appointed 7 <sup>th</sup> September 2010)
Barbara Mayhew	(Appointed 6 <sup>th</sup> September 2011)
Jan Lelijveld	(Appointed 7 <sup>th</sup> September 2010)
Rose Norgate	(Appointed 7 <sup>th</sup> September 2010)
Martin Spettigue	(Appointed 7 <sup>th</sup> September 2010)
David Sharp	(Appointed 6 <sup>th</sup> September 2011)
Vinay Vasudeva	(Resigned 24 <sup>th</sup> October 2011)

The Charity's Bankers are:

The National Westminster Bank plc. Ipswich Tavern Street Branch.

The Independent Examiner is:

Mr Clive Mees, Plumstead, Westhorpe, Suffolk.

## Structure, Governance and Management

The charitable company is constituted as a limited company and is governed by its memorandum and articles of association.

## **Membership of SIFRE**

SIFRE recognises three categories of membership. These are:

**MEMBERS OF THE COMPANY:** are those individuals who have registered their membership with the Company and have paid their annual subscription fee.

- They are eligible to attend and vote at General Meetings,
- They can stand for election to the Board,
- They receive all SIFRE's mailings,
- They can attend meetings of the Forum of Faiths,
- They pay an annual subscription of £15.

**ASSOCIATES:** are individuals who support and engage in the activities of SIFRE but do not wish to be involved in the running of the Company.

- They will receive all SIFRE mailings except Company Members' mailings,
- They can attend but not vote at General Meetings,
- They can attend meetings of the Forum of Faiths,
- They will pay an annual subscription of £10.

**AFFILIATE GROUPS:** are established faith groups and other organisations who wish to be involved in Inter-Faith activity.

- They will receive all SIFRE mailings except Company Members' mailings,
- They will be invited to appoint two of their number to serve on the Forum of Faiths,
- They will pay an annual subscription of £25.
- They can attend but not vote at General Meetings.

All categories of membership showed little change this year. A list of Members, Associate and Affiliate bodies is appended to this report.

## **The Board of SIFRE**

The Board of the Suffolk Inter-Faith Resource comprises up to 9 members who are elected by the Company Members at the Annual General Meeting. Board members normally serve for a period of 3 years, one third of the Board standing down each year. Those who stand down may seek re-election to the Board at the AGM. The Officers of the Board are appointed at the first Board Meeting following the AGM. The Board met five times in 2011 – 2012.

All the meetings were quorate.

## **SIFRE Staff**

Previously, the board, having lost two of its salaried staff to other employment, decided that, because of uncertainties relating to the UK's financial plight and the awaited outcome of the Boundary Committee deliberations about the future governance of Suffolk, it would not seek to fill these two posts for the foreseeable future. The Boundary Commission recommendations were not implemented, the financial plight of the country has remained bad and SIFRE has not appointed any new salaried staff.

The volunteer Faiths Officer team which Cynthia drew together has lacked resilience but various volunteers have assisted in the delivery of SIFRE's programme

After last year's AGM, the SIFRE Centre was moved into a suite of three rooms in the West Building of UCS. These provided a library / seminar room, an office and a store room. The accommodation has been designated 'The Inter-Faith Centre'. Some of SIFRE's activities are conducted jointly with the East of England Faiths Agency and SIFRE members are often employed by EEFA for the delivery of commissioned events.

The Resources Officer (Anna-Marie) represents SIFRE on a number of committees as well as being the continuing presence in the Inter-Faith Centre. Anna-Marie remains the telephone voice of SIFRE and “keeper” of the Centre. Apart from acting as receptionist and assisting other members, she is responsible for checking books in and out of the library, recording the borrowing of resources and generally keeping things ship-shape.

Rose Norgate continues her sterling work as Faith Officer in Waveney. David Capey is the voluntary Executive Officer. Bernard Jasper has helped out in the Centre nearly every Tuesday.

SIFRE’s staff continues to be involved in statutory committees and it values the networking and awareness raising potential of this involvement. In particular, SIFRE representatives serve on various committees on diversity and equality.

Responding to its reduced income, the Board has been examining ways of subdividing responsibilities such that its activities can be more easily and transparently managed. Its working document allies its activities to those it undertakes with EEFA.

<b>THE INTER-FAITH CENTRE</b>	
<b>DRAFT PROPOSALS FOR FUTURE DEVELOPMENT</b>	
<b>Home to</b>	
<b>Suffolk Inter-Faith Resource Charitable Company</b>	<b>The East of England Faiths Agency Community Interest Company</b>
SIFRE’s objects (' Objects') are specifically restricted to the following: The objects of the Company shall be to advance public knowledge and understanding of the teachings, beliefs, traditions and practices of the different religions and philosophies (including their distinctive features and common ground) of communities in Britain and in particular communities in Suffolk and East Anglia	EEFA’s object is to carry on activities which benefit the community and in particular (without limitation) to advance public knowledge and understanding of the teachings, beliefs, traditions and practices of the different religions and philosophies (including their distinctive features and common ground) of communities in Britain and in particular communities in the East of England Region
<b>BOARD OF TRUSTEE DIRECTORS:</b> <i>Chairman:</i> Sanjaya Martin Spettigue <i>Treasurer:</i> Dr David Capey. <i>Board Members:</i> Dr Anita Beresford Webb; Dr David Capey; Revd Canon Charles Jenkin; David Hussell; Dr Jan Lelijveld; Barbara Mayhew; Rose Norgate; David Sharp; Sanjaya Martin Spettigue;	<b>BOARD OF DIRECTORS</b> <i>Chairman:</i> Prudence Jones <i>Secretary and Treasurer:</i> Dr David Capey <i>Board Members:</i> Judith Bruni Cynthia Capey Shelagh Phillips Dr David Capey Dr John Rudge Sanjaya Martin Spettigue Prudence Jones Bhartiben Tailor Jasvinder Singh Nagra Richard Togher
<b>STAFF:</b> Inter-Faith Consultant - Cynthia Capey Faiths Officer - Barbara Mayhew Resources Officer - Anna-Marie Allbones	<b>STAFF:</b> Faiths Officer - Jnanamitra Emmett NOCN Course Director – Cynthia Capey NOCN Validator – Elizabeth Sugarman NOCN Teaching Staff – David Sharp



<p><b>CENTRE MANAGEMENT GROUP</b>  <i>Terms of Reference: To manage the Inter-Faith Centre on a day to day basis for the benefit of SIFRE and EEFA, ensuring all property and equipment is safe and fit for purpose and that all users cherish the facility and show respect and courtesy to each other and to ensure that hospitality requisites are always readily available.</i></p>	
<p><b>FAITHS OFFICER GROUP</b>  <i>Terms of reference: To work with each other, Members, Associates and Affiliate Groups of SIFRE to build up the organisation and to promote mutual good will and respect between all.</i></p>	<p><b>TUTOR / FACILITATOR GROUP</b>  <i>Terms of Reference: To provide such faith based teaching and training as they may be called upon to deliver where ever it may be requested (for a fee and expenses) in accord with the Company's Objective</i></p>
<p><b>ACADEMIC STUDIES GROUP</b>  <i>Terms of Reference: To develop, provide and monitor academically sound inter-faith based discussions, meetings, conferences and courses for any who wish to pursue inter-faith studies in a more rigorous way. Discussions and Meetings run under the SIFRE banner will normally be free to SIFRE members, associates, and affiliate groups. Conferences and courses (leading to recognised qualifications) will be by subscription / fee and run under the EEFA banner.</i></p>	
<p><b>LIBRARY AND RESOURCES GROUP</b>  <i>Terms of Reference: To monitor the development of the library and other resources, advising on suitable purchases and overseeing the cataloguing of all the books.</i></p>	
<p><b>PROGRAMME GROUP</b>  <i>Terms of Reference: To initiate, develop and deliver inter-faith based discussions, meetings at a popular level and social functions for members, associates, and members of affiliate groups and in particular to plan and deliver 'SIFRE Forums of Faith' in partnership with the statutory agencies. (These events will normally be free to participants.)</i></p>	
<p><b>PUBLIC RELATIONS AND EVENTS</b>  <i>Terms of reference: To work in the name of SIFRE with other groups and committees, to present the faiths dimension to their deliberations in accord with the charity's Objects.</i>  <b>JDWG:</b>  <b>Police Chaplains Board:</b>  <b>West Suffolk LSP:</b>  <b>Suffolk COG:</b>  <b>UCS E &amp; Q Group:</b>  <b>SCC Stronger Communities Group:</b>  <b>Police Diversity Board</b>  <b>I B C Equality and Diversity Panel</b>  <b>SPIAL</b>  <b>Mayor's Celebration of Community</b>  <b>Holocaust Memorial Day</b>  <b>Inter-Faith Week</b></p>	<p><b>PUBLIC RELATIONS</b>  <i>Terms of reference: To work in the name of EEFA with other groups and committees in the East of England, to present the faiths dimension to their deliberations in accord with the company's Objects.</i>  <b>ERIN:</b>  <b>EEFC:</b>  <b>FBFE:</b></p>
<p><b>DEVELOPMENT GROUP</b>  The Board of Trustee Directors of SIFRE</p>	<p><b>DEVELOPMENT GROUP</b>  The Board of Directors of EEFA</p>

SIFRE now receives no core funding income from other bodies. Its only income comes from membership fees and donations, from the sale of its handbook and the Diversity Game, and from earning of tutors working for EEFA who choose to donate their earnings to SIFRE.

Inter-Faith Week activities and the 2012 Holocaust Memorial event were arranged by EEFA (commissioned by SCC) with significant input from Emma Balcomb and Gur-Cherion Kang, intern / project students provided by the Events Management Department of University Campus Suffolk.

The day to day work of SIFRE continues to be conducted by two full time voluntary staff who work from home, and one part time salaried staff who work from the SIFRE Centre. The following staff have been associated with SIFRE in the last year.

Hon Executive Officer (full time voluntary)	David Capey
Hon Inter-Faith Consultant (full time voluntary)	Cynthia Capey
Resources Officer (part time – 30 hours/ week)	Anna-Marie Allbones
Hon Faiths Officer (Bury) (occasional)	Barbara Mayhew
Hon Faiths Officer (Waveney) (occasional)	Rose Norgate
Hon Research Officer (occasional)	Dr Joy van Helvert
HMD Project Assistants November 2011 – January 2012	Emma Balcomb Gur-Cherion Kang

The Board would like to express its gratitude to all staff and volunteers for the work they have done for SIFRE in this last year. In particular it wishes to name Bernard Jasper who helps out in the Centre on a regular basis and whenever cover is required and to Richard Togher who oversees the library.

### **Board Responsibilities in Respect of the Financial Statements**

Company law requires the Board Members of SIFRE to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company at the year-end and of the net incoming/outgoing resources of the charitable company for the year then ending. In preparing these financial statements, the Board Members are required to

- ❑ Select suitable accounting policies
- ❑ Make judgements and estimates that are reasonable and prudent
- ❑ State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- ❑ Prepare financial statements on a going concern basis unless it is inappropriate to assume that the company will continue on that basis

The Board Members are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable it to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## External Examiner

In accordance with the requirements of the Companies Act 1985 a resolution proposing that Clive Mees be reappointed as external examiner of the Company will be put to the Annual General Meeting.

## Objectives, Activities and Achievements

**The purpose of the charity is to advance public knowledge and understanding of the teachings, beliefs, traditions and practices of the different religions and philosophies (including their distinctive features and common ground) of communities in Britain and in particular in Suffolk and East Anglia.**

In Lowestoft and the Waveney District, our SIFRE Circle has continued to be active. Under Rose Norgate's leadership, the SIFRE Circle has been meeting regularly and they were involved in Inter-Faith Week activities and in Holocaust Memorial Day in Lowestoft.

In Bury St Edmunds, the reading group, study group established by Liz Pichon has continued to flourish under the leadership of Martyn Gienke, Barbara Mayhew and David Hussell.

Our ongoing work with the hospitals and our support for their developing multi-faith Chaplaincies is particularly important.

SIFRE staff have continued to serve on numerous statutory and voluntary sector committees including the Suffolk Joint Diversity Working Group; the Mayor of Ipswich's Civic Celebration of Community; Ipswich Hospital's Respecting Diversity User Group (including the Hospital's Celebration of Faiths event); the Forum of New and Emerging Communities; the Hate Crime Steering Group; the Traveller Support Group; the Standing Advisory Council for Religious Education; the Waveney Community Cohesion Partnership; the University Campus Suffolk Equality and Diversity Committee; and the Police Diversity Board.

SIFRE hosted a Seniors' Inter-Faith Tea Party on the first Tuesday of each month, These are now held either in the Inter-Faith Centre or at the home of one of the group.

During the year SIFRE was responsible for / involved in a significant number of events.

The following list has been extracted from our three programmes for Summer, Autumn and Spring.

On / start date	Start time to End time	Event	Venue	Topic
Tuesday 7 <sup>th</sup> June 2011	7:00 PM – 9:30 PM	Forum of Faiths	Co-op Education Centre	Exploring Spirituality transcending difference through art, calligraphy and sculpture, an inner and an outer journey
Tuesday 6 <sup>th</sup> September 2011	7:00 PM – 9:30 PM	SIFRE 20 <sup>th</sup> Anniversary Birthday Party	Shelley's Suffolk New College	
Wednesday 12 October 2011	6:00 PM - 7:15 PM	BSE SIFRE Circle	Friends' Meeting House, BSE	Buddhist Ethics
Thursday 13 October 2011	7:00 PM - 8:30 PM	Little Bealings SIFRE Circle	Angela Cobbold Memorial Hall	Exploring Spirituality
Tuesday 18 October 2011	2:30 PM - 4:00 PM	'Come over to my House' Tea-party		(contact Anna-Marie for details)
Thursday 20 October 2011	9:30 AM - 3:30 PM	Lowestoft Conference	Lowestoft College	Tackling Discrimination by Embracing Equality

Wednesday 26 October 2011	7:00 PM - 9:30 PM	Forum of Faiths	The Inter-Faith Centre, West Building / UCS	Community Builders Video and SCC Consultation
Monday 31 October 2011	9:30 AM - 12:30 PM	NOCN Course - level 3 starts	The Inter-Faith Centre	General Religious Education
Wednesday 9 November 2011	6:00 PM - 7:15 PM	Bury SIFRE Circle	Friends' Meeting House, BSE	Religious Diversity / Anti-discrimination
Thursday 17 November 2011	7:00 PM - 8:30 PM	Little Bealings SIFRE Circle	Angela Cobbold Memorial Hall	Exploring Spirituality
Sunday 20 November 2011	3:00 PM – 4:15 PM	Mayor's Multi-Faith Celebration of Community	<i>Council Chamber, Ipswich Town Hall</i>	Theme – Social Inclusion
Monday 21 November 2011	11:00 AM - 1:00 PM	Faiths in Focus Congress	<i>Endeavour House</i>	Faiths of Suffolk - Community Builders. Who are we? What can we offer?
Monday 21 November 2011	12:00 PM - 2:00 PM	Display of Faith Artefacts	(this event is primarily for SNC students and staff)	in the Atrium of Suffolk New College
Monday 21 November 2011	3:00 PM - 5:00 PM	Ipswich Hospital Celebration	<i>Old Nursing Library, Heath Road Hospital</i>	Faiths in Healthcare Theme: Spirituality and Being Human: 'How does my faith help me to be human?'
Tuesday 22 November 2011	10:00 AM - 4:30 PM	Official Opening of the new Inter-Faith Centre		
Tuesday 22 November 2011	12:00 PM - 2:00 PM	Display of Faith Artefacts	(this event is primarily for UCS students and staff)	in the Foyer of the Waterfront Building of UCS
Tuesday 22 November 2011	5:45 PM - 7:30 PM	SIFRE / UCS Faith Lecture 'Jesus the Jew' - Rabbi Danny Rich	<i>(Admission to this event is by invitation from UCS)</i>	<i>Waterfront / UCS</i>
Wednesday 23 November 2011	2:30 PM - 4:00 PM & 7:30 PM - 9:00 PM	Storytelling Performance	'When Abel met Cain' A Storytelling Event With Raphael Rodan	<i>The URC Church, Bury St Edmunds</i>
Friday 25 November 2011	12:00 PM - 2:00 PM	Display of Faith Artefacts	(this event is primarily for UCS students and staff)	in the Arts Block of UCS
Saturday 26 November 2011	11:00 AM - 2:00 PM	Places of Worship Open Day.	<i>Ipswich Town Centre</i> Places of Worship around the town centre of Ipswich will be open to receive visitors. Guided walk at 11:00 AM and minibus tour at 2:00 PM.	Religious Heritage Trail
Saturday 26 November 2011	7:30 PM - 10:00 PM	Launch Event - Ipswich Town of Sanctuary	(contact Melissa Day on 07861 758739 for details)	Waterfront / UCS

Tuesday 6 December 2011	'Come over to my House' Tea-party	(contact Anna-Marie for details)		
Thursday 8 December 2011	7:00 PM - 8:30 PM	Little Bealings SIFRE Circle	Angela Cobbold Memorial Hall	Exploring Spirituality
Wednesday 12 October 2011	6:00 PM - 7:15 PM	BSE SIFRE Circle	Friends' Meeting House, BSE	Buddhist Ethics
Monday 9 January 2012	9:30 AM to 12:30 PM	NOCN Study Course - L3 1	The Inter-Faith Centre	General Religious Education (Level 3)
Tuesday 10 January 2012	2:30 PM to 4:00 PM	SIFRE Members' Tea Party	The Inter-Faith Centre	
Wednesday 11 January	6:00 PM to 7:15 PM	Bury St Eds SIFRE Circle	Friends Meeting House	Is the human race at the end of the line?
Thursday 12 January 2012	7:30 PM to 9:00 PM	SIFRE / WEA Course - 1	Felixstowe Library	Celtic Mythology
Wednesday 18 January 2012	7:00 PM to 9:30 PM	SIFRE Lecture Discussions 1	The Inter-Faith Centre	Faith and the origins of the secular mind - A Typology of Spiritual Pluralism
Thursday 19 January 2012	7:30 PM to 9:00 PM	SIFRE / WEA Course - 2	Felixstowe Library	Celtic Mythology
Monday 23 January 2012	9:30 AM to 12:30 PM	NOCN Study Course - L3 2	The Inter-Faith Centre	General Religious Education (Level 3)
Thursday 26 January 2012	7:00 PM to 8:30 PM	Little Bealings SIFRE Circle	Angela Cobbold Memorial Hall	Exploring Spirituality
Thursday 26 January 2012	7:30 PM to 9:00 PM	SIFRE / WEA Course - 3	Felixstowe Library	Celtic Mythology
Friday 27 January 2012	12:30 PM to 1:30 PM	HMD Act of Remembrance	UCS Waterfront Building	Speak Up - Speak Out
Friday 27 January 2012	10:00 AM to 4:30 PM	Holocaust Memorial Day Exhibition	UCS Waterfront Building	Speak Up - Speak Out
Tuesday 31 January 2012	7:30 PM to 9:00 PM	BSE SIFRE Reading Circle	Tba phone for details	
Wednesday 1 February 2012	11:00 AM to 3:00 PM	Community Builders Exhibition	Waterfront / UCS	

Wednesday 1 February 2012	6:00 PM to	Community Builders Exhibition - Official opening	Waterfront / UCS	To be opened by Dame Clare Bertschinger
Thursday 2 February 2012	7:30 PM to 9:00 PM	SIFRE / WEA Course - 4	Felixstowe Library	Celtic Mythology
Monday 6 February 2012	9:30 AM to 12:30 PM	NOCN Study Course - L3 3	The Inter-Faith Centre	General Religious Education (Level 3)
Tuesday 7 February 2012	7:00 PM to tbc	Community Builders Exhibition Cafe Workshop	West Building / UCS	Inspiration Cafe 1
Thursday 9 February 2012	7:00 PM to tbc	Community Builders Exhibition - Cafe Workshop	West Building / UCS	Inspiration Cafe 2
Thursday 9 February 2012	7:30 PM to 9:00 PM	SIFRE / WEA Course - 5	Felixstowe Library	Celtic Mythology
Monday 30 January 2012 to Sunday 12 February 2012	9:00 AM to 8:00 PM	Community Builders Exhibition	Waterfront / UCS	
Tuesday 14 February 2012	2:30 PM to 4:00 PM	SIFRE Members' Tea Party	The Inter-Faith Centre	
Wednesday 8 February	6:00 PM to 7:15 PM	Bury St Eds SIFRE Circle	Friends Meeting House	The role women from the Baha'i perspective
Wednesday 15 February 2012	7:00 PM to 9:30 PM	SIFRE Lecture Discussions 2	The Inter-Faith Centre	Faith and the origins of the secular mind - A Typology of Spiritual Pluralism
Monday 20 February 2012	9:30 AM to 12:30 PM	NOCN Study Course - L3 4	The Inter-Faith Centre	General Religious Education (Level 3)
Thursday 23 February 2012	7:00 PM to 8:30 PM	Little Bealings SIFRE Circle	Angela Cobbold Memorial Hall	Exploring Spirituality
Thursday 23 February 2012	7:30 PM to 9:00 PM	SIFRE / WEA Course - 6	Felixstowe Library	Celtic Mythology
Thursday 1 March 2012	7:30 PM to 9:00 PM	SIFRE / WEA Course - 7	Felixstowe Library	Celtic Mythology
Monday 5 March 2012	9:30 AM to 12:30 PM	NOCN Study Course - L3 5	The Inter-Faith Centre	General Religious Education (Level 3)

Thursday 8 March 2012	7:30 PM to 9:00 PM	SIFRE / WEA Course - 8	Felixstowe Library	Celtic Mythology
Tuesday 13 March 2012	2:30 PM to 4:00 PM	SIFRE Members' Tea Party	The Inter-Faith Centre	
Wednesday 14 March	6:00 PM to 7:15 PM	Bury St Eds SIFRE Circle	Friends Meeting House	What can Buddhism offer the West?
Thursday 15 March 2012	7:30 PM to 9:00 PM	SIFRE / WEA Course - 9	Felixstowe Library	Celtic Mythology
Monday 19 March 2012	9:30 AM to 12:30 PM	NOCN Study Course - L3 6	The Inter-Faith Centre	General Religious Education (Level 3)
Wednesday 21 March 2012	7:00 PM to 9:30 PM	Congress of Faiths	The Inter-Faith Centre	Launch of the updated booklet - 'Faiths in Focus'
Wednesday 21 March 2012	7:00 PM to 9:30 PM	SIFRE Lecture Discussions 3	The Inter-Faith Centre	Faith and the origins of the secular mind - A Typology of Spiritual Pluralism
Thursday 22 March 2012	7:00 PM to 8:30 PM	Little Bealings SIFRE Circle	Angela Cobbold Memorial Hall	Exploring Spirituality
Thursday 22 March 2012	7:30 PM to 9:00 PM	SIFRE / WEA Course - 10	Felixstowe Library	Celtic Mythology

Our inter-faith handbook remains one of our flag ship products. The new fourth edition, re-titled 'A Handbook of Faiths', produced and published in conjunction with the Festival Shop in Birmingham, continues to sell well. Also, our redesigned game 'Diversity', available in a smart A4 sized box with a folding A3 sized playing mat, has been purchased by all sorts of organisations from all parts of the UK. Sadly, the Festival Shop ceased trading in 2010 and we are now the sole distributors of these products.

SIFRE is only as successful as those who work for it as staff and tutors make it and the Board would like to acknowledge the parts played by an incredible number of people over the last year.

### **Financial Review**

Considering the present financial position of the country, the financial position of SIFRE remains reasonable but the future is looking less certain. SIFRE continues to receive income from sales of its handbook and game and it has received income from EEFA related to work done by SIFRE members. Its other source of income from membership fees remains steady but much of this income is required to prepare and post mailings to its members although more use is being made of emailings.

In this last year, funds set aside for staff salaries together with income from sales and from EEFA have largely met expenditure on salaries. SIFRE's reserve fund which was established when SIFRE employed 3 plus persons as officers remains intact but it is likely that some of this fund will need to be used to cover staff costs in the next financial year.

Accounts are prepared for the year 1<sup>st</sup> April to 31<sup>st</sup> March. This year, SIFRE's total funds have decreased from over £49K to £39K. This is accounted for in staff salaries and running costs.

It is the aim of SIFRE to have general reserves sufficient to cover expenditure for a forward period of three months. At a minimum SIFRE needs to maintain general reserves that are sufficient to meet legal liabilities in the event of SIFRE's dissolution. Based on actual expenditure for 2011-2012 this equates to a desired reserve of £5K. As at 31<sup>st</sup> March 2012, it has retained reserves of £30,000 and the Board has since agreed that this reserve needs to be reset at £5K.

The Board would like to register its appreciation to Suffolk County Council for their past financial support and their indirect support through a Service Level agreement via EEFA. It would also like to thank University Campus Suffolk for providing accommodation and associated service at no cost to SIFRE.

### **The Future**

SIFRE commits itself to doing those things it believes in and it intends to play a significant role in organising and running events during National Inter-Faith Week (this week was inspired by 'Face to Face and Side by Side', a government report).


SIFRE has slimmed down its operation and is again a largely voluntarily run organisation. It is thus less susceptible to the financial ups and downs of the country and county and can continue to deliver a professional service to the people of Suffolk for very little cost and with little fear of financial doom.

SIFRE survived 2011-2012 with reduced staff but nevertheless managed to present a very acceptable programme of events for all of those interested in inter-faith issues.

SIFRE will continue to nurture its study groups and further develop its Forum of Faiths. It will continue to be a membership organisation. It will encourage the growth of its Faith Officer Team and it will endeavour to continue to have a presence in County, District and other sector committees and panels whenever and wherever input is requested. County and Local successors to Strategic Partnerships have now been abolished and SIFRE looks to new ways of ensuring the faith communities have a voice. It is hoped that it will be able to provide, on a casual basis, volunteer speakers to voluntary groups who have little or no funds at their disposal. (These groups – churches, cubs, scouts, etc - have previously been subsidised by SIFRE)

Over the years, SIFRE's range of activities and involvements has been increasing. Besides running an extensive teaching and training programme, running study groups and organising Forum of Faiths meetings, its staff serve on some numerous interagency committees. They have found it increasingly challenging to attend to all of these commitments. At the present time, all sections of the voluntary sector feel challenged by financial instability. Whilst the Board of SIFRE remains optimistic, it realises that it must look seriously at its activities and involvements and it has started to develop its strategy for what is now looking like an extensive period of economic recession.

The Board wishes to express its gratitude to our new landlords at University Campus Suffolk for their willingness to continue to accommodate us and to the staff of University Campus Suffolk who have made us so welcome, to the members of UCS Estates team who are always friendly and helpful.



Dr W David Capey.(Hon Treasurer).  
1<sup>st</sup> September 2012.



## A REPORT FROM THE INTER-FAITH CONSULTANT

This was an exciting year because we celebrated our 20<sup>th</sup> birthday (although we were not formally constituted as a charitable company until 1994). Consequently we spent a lot of time in the early part of the year looking through our records and selecting highlights for our anniversary book “SIFRE Samplings”. We also produced a booklet “Mostly Memories” recording our work with older people in general and the reminiscences of SIFRE seniors mostly collected by Anna-Marie at the regular monthly tea parties.

Our 20<sup>th</sup> birthday party in early September was arranged for us by Suffolk New College, in recognition of the fact that the College had nurtured SIFRE in its early years and has continued to support us in various ways. We were able to express our thanks to all those who have helped us on our journey including past and present Mayors of Ipswich, Suffolk County Council and in particular our new hosts – University Campus Suffolk.

Thinking about our imminent move into new premises within UCS West Building was more stressful of course than the event itself. We did a great deal of sorting out and packing up beforehand but the event was professionally handled and we started to settle in to our new premises in October. We are delighted that there is now user friendly access for all people including those in wheelchairs. This means that we have been able to run more SIFRE events in house and have been able to host our associated groups in our seminar room.

One of the last events we held before our move was a Forum of Faiths which took place in the Co-op Education Centre. Entitled “Exploring Spirituality – transcending difference through art, calligraphy and sculpture”, it was presented by local artists Caroline Mackenzie and Lois Cordelia, drawing on Hindu, Islamic and Christian traditions for their inspiration. Caroline has lent a series of 8 paintings to SIFRE and these are now displayed on the walls of the corridor outside the Inter-Faith Centre. Two examples of Lois’ work can be seen in the Library / Seminar Room.

Part of our outreach work has been supporting the provision of faith resources and faith contacts to support the development of a room for quiet reflection at the rebuilt Children’s Hospice, Treetops. We have also been involved with the Ipswich library’s multi-cultural days and many other events run by statutory bodies, by faith communities and by other voluntary groups.

National inter-faith week in November 2011, now in its 3<sup>rd</sup> year, was extremely busy. The Mayor took the initiative to bring forward the annual Multi-Faith Celebration of Community from the spring of 2012 in order to launch the week on the Sunday. The Celebration was held in the Council Chamber of the Town Hall and followed a new format which included an energetic inter-faith choir. Other highlights of the week were the official opening of our new Inter-Faith Centre, the 2<sup>nd</sup> SIFRE/UCS Faith Lecture, given by Rabbi Danny Rich, and a moving performance of “When Abel met Cain” by Jewish storyteller, Raphael, and Greek musician, Anastasis, to an audience of nearly 100 students from West Suffolk College. The Lowestoft and Waveney SIFRE Circle ended the week with a successful “Dinner and Diversity” session. A full report follows.

In January we were again able to arrange for Holocaust Memorial Day to be observed in Ipswich through an exhibition at the Waterfront Building of UCS prepared and delivered by UCS event management students with support from local partners. This was swiftly followed by the Ghandi, King Ikeda exhibition on the theme of “Community Builders” which was set up through the initiative of the local SGI Buddhist group and which we were pleased to support.

Also in January we commenced a monthly series of 4 evening lectures in the Inter-faith Centre. They were delivered by Dr. Mike King on the theme of Faith and the Origins of the Secular Mind and attracted a sizeable audience. We discovered that by moving the tables out and using them to serve refreshments in the corridor we can get about 40 people into the seminar room!

The SIFRE Study Circle and the monthly Reading Group have continued in Bury St Edmunds, the Waveney SIFRE Circle also continues to meet socially and to support local events. The Little Bealings Study group has gone from strength to strength, and was instrumental in ensuring that the weekend of inter-faith study and reflection took place for the 3<sup>rd</sup> year running in May at the St Lioba Convent in Egmond, Holland. Eleven of us went over including 5 from Suffolk Coastal!

The Seniors' tea party tried out something new this year – "Come over to my House", The idea was that various people would agree to be hosts and invite a few guests from the group to their own homes. A very good idea – but sometimes people forgot to turn up. So we reverted to holding sessions regularly in the Inter-Faith Centre and we hope that individuals will get round to offering hospitality to each other as friends – but with firm reminders!

Much time and thought has been given this year to thinking about the future. This was partly stimulated by our new premises which offered different and fresh opportunities. It has also been prompted by the changes in funding which is affecting all groups. In such times it is easy for individuals and groups to become turned in on themselves. It is vital that people of faith work together – to support each other and to foster the common good.

SIFRE will be continuing to encourage this commitment.

### **INTER-FAITH WEEK IN SUFFOLK 2011**

#### **Saturday 19<sup>th</sup> November**

For 30 years Mayors of Ipswich have held a Multi-faith Celebration of Community in the spring. This year's Mayor took the bold step of holding his on 20<sup>th</sup> November to launch Inter-Faith Week and SIFRE offered to form an inter-faith choir to enhance the event. The one and only rehearsal for this before the day took place in the Church of the Latter-day Saints on Saturday 19<sup>th</sup> November. Under the inspirational leadership of Choirmaster Chris Rowbury, 35 Christians, Humanists, Jews and Buddhists prepared 5 unaccompanied songs drawn from diverse backgrounds:

Welcome to this place – Maori

The works of God(s) cannot be undone – Yoruba

The One God has different names – Om, Allah ....- Hindi

Peace be with you and with you - Muslim

Amen, Amen – Russian Orthodox

Jolly wordless song with actions – Jewish

#### **Sunday 20<sup>th</sup> November**

The actual Multi-faith Celebration took place between 3 and 4.15pm in the Council Chamber of the Town Hall in the presence of about 150 people. The Mayor opened the programme explaining that his chosen theme was Social Action and that he had invited Margaret Nelson, a Humanist Celebrant to preside. Seven local projects were briefly described by people involved in them, and the various items were introduced and followed by short sacred quotations and songs from the choir. The participants represented a wide range of faiths and age groups, and included three choristers from the Civic Church. Those who attended were very moved by what they described as an inclusive and inspirational occasion.

#### **Monday 21<sup>st</sup> November**

A Consultation of Faiths was held between 11am and 1pm in Endeavour House, the Headquarters of Suffolk County Council. We created an exhibition space within which we discussed the effectiveness of each other's displays, introduced the concept of a Suffolk Congress of Faiths and promoted the imminent Community Builders' Exhibition. It was a productive meeting of minds and we have various points to follow up. Jnanamitra has written a report which highlights the particular issues which arose.

Groups represented were Unitarians, Christian Scientists, Latter-day Saints, Muslims, SGI Buddhists, Triratna Buddhists, Jewish Community; Hindus, Sri Chinmoy students, and Humanists. The Mayor, Councillor John le Grys and Mayoress also attended. David and Cynthia will liaise with representatives of absent churches. Sikhs brought in lunch.

SCC was represented by 2 councillors and 3 officers (Kathy Gosling and Richard (?), Julia Stephens Row, Sue Ling and Shammi Jalota).

A Faiths in Healthcare event was held at Ipswich Hospital between 3-4.15. This year the Chaplaincy chose the theme of Spirituality and Being Human: "How does my faith help me to be human?" Guests representing a range of faiths were invited to join them in exploring this theme through readings and reflections.

### **Tuesday – Open Day**

10am-12 – A meeting of the Suffolk's Joint Diversity Working Group (JDWG) was held in the Inter-Faith Centre. About 14 officers attended and were pleased to be our guests. They asked for 3 more Diversity conferences along the lines of the one which Jnanamitra recently facilitated in Lowestoft and they welcomed the updating of our handbooks into electronic form.

2.30pm – Raphael and Anastasis (Storytellers for Wednesday) arrived in Ipswich and spent the afternoon in the Inter-Faith Centre, meeting people and playing Diversity.

4.30pm – Official opening of the Centre by the Provost of the University. It was attended by a good representation of our members and friends.

5.15 for 6pm Inter-Faith Lecture. People gathered together with light refreshments in the new Lecture hall area of UCS before attending the 2<sup>nd</sup> SIFRE/UCS Faith Lecture, which was given by Rabbi Danny Rich, Chief Executive of the Liberal Jewish Community of UK. He addressed an audience of around 100 on Jesus the Jew – Faith, Fact and Fiction, and then answered questions from the floor. His frank and thoughtful approach to the subject was much appreciated.

UCS was most generous with its hospitality and had provided a sumptuous buffet. People were thus in no hurry to leave and people stayed on for some time talking!

Anna-Marie has provided a report based notes which she took at the lecture.

### **Wednesday "When Abel met Cain"**

Raphael Rodan (from Israel) and Anastasis Sarakat (from Greece) often work together as storyteller and musician in the UK and had created a vivid storytelling journey exploring the darker side of the human psyche from despair to redemption inspired by the story of Cain and Abel. Raphael has worked with young Jews and Arabs, peace-building and both artists have a gift for engaging with young people.

Originally our plan was to have just one performance in Bury St Edmunds but we decided to have one particularly for students in the afternoon and another in the evensong for church members and other interested people. We were most grateful to The URC Church for letting us use its premises for both performances.

2.30pm: 100 plus students from West Suffolk College, a few from St Benedicts and a handful of adults more or less filled the church and were totally attentive. This was an excellent experience for the young people and much appreciated by their tutors.

7.30pm: Sadly, although much advertised, only 11 people came of which only 3 were local!! However, after the demands of the previous performance Raffa and Tassos were comfortable with a more intimate audience and were pleased to receive constructive comments afterwards, as they had also had in the afternoon.

### **Thursday - NEEFF at Moot Hall Colchester**

We were pleased to have been involved in the planning for this event and to receive a report from the organiser.

### **Saturday – Tours in Ipswich**

The morning walking tour conducted by Anna-Marie in the end only brought in one client, but he much appreciated it!

In the afternoon Liz Pettman from the Police Diversity team kindly drove a minibus around 5 places of worship – Seventh Day Adventist, Bond St. Mosque, Hindu Mandir, Sikh Gurdwara and Buddhist Centre. The passengers were those who would be the hosts at the various places.

### **Saturday in Lowestoft – Unity in Diversity event.**

**MEMBERSHIP OF SIFRE IN THE YEAR 1<sup>st</sup> SEPTEMBER 2011 TO 31<sup>st</sup> AUGUST 2012**  
**The following are registered as Company Members who are eligible to vote at the AGM**  
**and may stand for membership of the Board**

1	Anna-Marie Allbones	Ipswich	34	Tim Mason	Ipswich
2	Punna Athwall	Ipswich	35	Barbara Mayhew	Bury St. Edmunds
3	Anita Beresford Webb	Ipswich	36	Manik Miah	Ipswich
4	Barbara Bilston	Stowmarket	37	Elahe MojdehiWatts	Ipswich
5	Penelope Blakemore	Bury St Edmunds	38	Wendy Mulford-Bevan	Saxmundham
6	John Brentnall	Southwold	39	Catherine Mustoe	Stowmarket
7	Cynthia Margaret Capey	Eye	40	Mary Myatt	Stowmarket
8	William David Capey	Eye	41	Margaret Nelson	Ipswich
9	Jane Chambers	Ipswich	42	Rose Norgate	Beccles
10	Roger Chapman	Ipswich	43	Susan North	Ipswich
11	Terence Cooper	Ipswich	44	John Parr	Bury St Edmunds
12	Ann Dawes	Ipswich	45	John Peck	Woodbridge
13	Melissa Day	Ipswich	46	Cliff Reed	Ipswich
14	Verna Duncan	Ipswich	47	Edward Rennard	Halesworth
15	Jnanamitra Emmett	Ipswich,	48	John Rudge	Diss
16	Roger Fern	Ipswich	49	Peter Sewell	Ipswich
17	Rodney Freeman	Ipswich	50	David Sharp	Ipswich,
18	Jean Gittens	Ipswich	51	Sushil Kumar Soni	Ipswich
19	Tony Horrocks	Felixstowe	52	Martin Spettigue	Ipswich
20	David Hussell	Bury St Edmunds	53	Loris Squirrell	Felixstowe
21	Philip Ind	Woodbridge	54	Michael Stagg	Woodbridge
22	Dali Jabbar	Ipswich,	55	Bhupindar Sually	Ipswich
23	Irmhild Jacyna	Ipswich	56	Elizabeth Sugarman	Ipswich
24	Bernard Jasper	Ipswich	57	Richard Togher	Ipswich
25	Charles Jenkin	Ipswich	58	Richard Togher	Ipswich
26	Prabjot Kaur	Ipswich	59	John Trythall	Ipswich
27	Mojlum Khan	Ipswich	60	Vinay Vasudeva	Ipswich
28	Mike King	Ipswich	61	Peter John Watson	Bury St. Edmunds
29	Vinaya Kulkarni	Ipswich	62	Elizabeth Watthews	Ipswich
30	Jan L M Lelijveld	Woodbridge	63	Elizabeth Wesley	Ipswich
31	C M Lelijveld-Mulder	Woodbridge	64	Edward Andrew Neil Winship	Ipswich
32	Caroline Mackenzie	Woodbridge	65	Anthony Wooding	Ipswich
33	Carol Mansell	Bury St. Edmunds	66		

**Associates of SIFRE for the year 2011 – 2012**

**The following are registered as Associates; they are not eligible to vote at the AGM  
and they may not stand for membership of the Board.**

1	Ann E Baepler	Ipswich	19	Beverley Levy	Ipswich
2	Mazen Barakat	Colchester	20	Mark McCaghrey	Lowestoft
3	Ann Barbanell	Aldeburgh	21	Jonathan McNabb	Ipswich
4	Kathleen Ben Rabha	Ipswich	22	Clarice Elizabeth Mort	Colchester
5	Geoffrey V Birkby	Bury St Edmunds	23	Lyn Oldfield	Ipswich
6	Anne Boiley	Braintree	24	James Paterson	Woodbridge
7	David C E Boiley	Braintree	25	Rosemary Pickering	Norwich
8	Yvonne Catchpole	Ipswich	26	Sophie Pryor	Ipswich
9	Simon Chenery	Ipswich	27	F R G J Rapsey	Ipswich
10	Bandana Choudhury	Ipswich	28	Barbara Richardson-Todd	Ipswich
11	Leonora Claxton	Ipswich	29	Anne Seward	Ipswich
12	Charles Croydon	Ipswich	30	Linda Sheppard	Ipswich
13	Harriet Frazer	Saxmundham	31	Anne C Spalding	Woodbridge
14	Harriet Frazer	Saxmundham	32	Rebecca Steiner	Ipswich
15	Anne Garstang	Ipswich	33	Evelyn Tayler	Colchester
16	Clarissa Gosling	Stowmarket	34	Hilda Taylor	Colchester
17	Barbara Harrison	Harwich	35	Martin C Tilley	Bury St Edmunds
18	Kiran Kumar	Lowestoft	36	Deloreta Williams	Ipswich

**Associate Faith Groups of SIFRE for the year 2010 – 2011**

1	Bury St Edmunds Unitarian Congregation	Martin Gienke	Lay Leader	Cambridge
2	Christian Science (Committee on Publication)	Shirley Smith.		Southwold
3	Diocese of St. Edmundsbury and Ipswich	Nicholas Edgell	Diocesan Secretary	Ipswich
4	Ipswich Buddhist Group (FWBO)	David Vasey (Swadipa)	Secretary	Ipswich
5	ipswich Hindu Samaj	Sushil Soni		Ipswich
6	Ipswich Hospital Chaplaincy	David Flower /Sebastian Mani	Hospital Chaplain	Ipswich
7	Ipswich Methodist Circuit	Peggy Heim		Ipswich
8	Ipswich Unitarian Meeting House	Ann Baeppler	Trustee	Ipswich
9	Roman Catholic Diocese of East Anglia	Francis Leader		Ipswich
10	Sea of Faith (Ipswich Group)	Charlotte Stewart	Convenor	Ipswich
11	Soka Gakkai International (SGI) Suffolk	Adrianus van Helvert		Ipswich
12	Spiritual Assembly of Baha'is of Ipswich	Richard Togher	Secretary	Ipswich
13	Sri Chinmoy Centre	Martin Spettigue		Ipswich
14	St Elizabeth's Hospice	Jane Kingsnorth	Hospice Chaplain	Ipswich
15	St Nicholas' Hospice (BSE)	Charles Amoah	Chaplain	Bury St. Edmunds
16	The Church of Jesus Christ of Latter Day Saints	Simon Fagg	President	Colchester

**Associate Agency Groups of SIFRE for the year 2011 – 2012**

1	Age UK Suffolk	Daphne Savage	Chief Executive	Ipswich
2	East Suffolk Mind	Jo Searle		Ipswich
3	Farthing, Singleton and Hastings	Andrea Race		Ipswich
4	Iceni	Brian Tobin	Chief Executive	Ipswich
5	Ipswich Borough Council	Christine Christenson	Civic Secretary	Ipswich
6	Ipswich Housing Action Group Ltd	Maureen Fiske	Finance Administrator	Ipswich
7	Ipswich YMCA	Linda Sheppard	Chairman	Ipswich
8	Suffolk County Constabulary	Liz Pettman	Diversity Manager	Ipswich
9	Suffolk County Council..	Stacey Phillips	Publicity and Recruitment Manager (Fostering And Adoption Services)	Stowmarket
10	Suffolk Family Carers	Liz Peck	Diversity Lead	Ipswich
11	Suffolk Mental Health Partnership	Robert Nesbitt	Director of Community Engagement	Ipswich
12	Suffolk New College	Sarah Adams	Director	Ipswich
13	The Probation Service	David Fullman	Diversity Manager	Ipswich
14	Young Suffolk	Bud Simpkin	Chief Executive	Ipswich



**Independent examiner's report to the trustees of  
Suffolk Inter-Faith Resource Charitable Company.**

I report on the accounts of the company for the year ended 31 March 2012, which are set out on the following pages.

**Respective responsibilities of trustees and examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: 

Clive Mees

Relevant professional qualification or body: DMS Cert Ed

Address: Plumstead, Westhorpe, Suffolk.

Date: 31<sup>st</sup> August 2012.

**Suffolk Inter-Faith Resource**  
**Statement of Financial Activities (including Income and Expenditure Account)**  
**For the period from 1st April 2011 to 31st March 2012**

	Unrestricted Funds	Restricted Fund (Staff Salaries and Expenses) (Note A)	Restricted Fund (Staff Salaries Contingencies) (Note B)	Total Funds 2011/2012	Total Funds 2010/2011
	£ p	£ p	£ p	£ p	£ p
<b>INCOMING RESOURCES</b>					
Accommodation	10,000.00			10,000.00	10,000.00
Donations, grants and similar income	602.30	4,314.34		4,916.64	7310.42
Membership Subscriptions	2,085.00			2,085.00	2,080.00
Activities to further the charities objects:	2,044.90			2,044.90	2,136.95
Sundry Income	35.00			35.00	400.91
EEFA Income incorrectly credited to SIFRE	250.00			250.00	1,080.85
Bank Interest	11.54			11.54	19.13
<b>TOTAL INCOMING RESOURCES</b>	<b>15,028.74</b>	<b>4,314.34</b>	<b>0.00</b>	<b>19,343.08</b>	<b>23,038.26</b>
<b>RESOURCES EXPENDED</b>					
Accommodation	10,000.00			10,000.00	10,000.00
Staff Salaries and Expenses	0.00	13,121.40		13,121.40	13,331.42
Centre and Office Related Expenditure	4,283.27			4,283.27	2,467.56
Inter-Faith Events	665.75			665.75	171
Other Expenditure	208.03			208.03	1,891.02
Seable resources	13.50			13.50	13,448.67
Teaching and Sales Discounts Given	103.30			103.30	60.00
Volunteer Staff Expenses	844.36			844.36	2887.9
EEFA Funds incorrectly credited to SIFRE	250.00			250.00	1,080.85
<b>TOTAL RESOURCES EXPENDED</b>	<b>16,368.21</b>	<b>13,121.40</b>	<b>0.00</b>	<b>29,489.61</b>	<b>45,338.42</b>
<b>NET INCOMING RESOURCES</b>	<b>-1,339.47</b>	<b>-8,807.06</b>		<b>-10,146.53</b>	<b>-22,300.16</b>
<b>NET MOVEMENT IN FUNDS</b>					
Capitalisation of tangible assets	-1,339.47	-8,807.06	0.00	-10,146.53	-22,300.16
Movement in saleable capital assets	15			0.00	0.00
	-648.00			-648.00	10,514.25
<b>TOTAL FUNDS AT 1st APRIL 2011</b>	<b>15,433.38</b>	<b>4,152.64</b>	<b>30,000.00</b>	<b>49,586.02</b>	<b>61,371.93</b>
<b>TRANSFERS BETWEEN FUNDS</b>	<b>-4,654.42</b>	<b>4,654.42</b>		<b>0.00</b>	<b>0.00</b>
<b>TOTAL FUNDS AT 31st MARCH 2012</b>	<b>8,791.49</b>	<b>0.00</b>	<b>30,000.00</b>	<b>38,791.49</b>	<b>49,586.02</b>

**Suffolk Inter-Faith Resource**  
**BALANCE SHEET**  
For the period from 1st April 2011 to 31st March 2012

	Note	2011/2012		2010/2011	
		£.p	£.p	£.p	£.p
<b>Tangible assets</b>					
Tangible fixed assets	15	-		-	
Other tangible assets (saleable stock)	16	12,796.50		13,444.50	
<b>Current assets</b>					
Debtors and Prepayments	17	6,786.84		11,742.68	
Cash at bank		19,990.46		25,815.25	
		26,777.30		37,557.93	
Income received in advance	18	-		-	
Creditors: amount falling due within one year	19	782.31		1,416.41	
		782.31		1,416.41	
<b>Net assets</b>			<b>38,791.49</b>		<b>49,586.02</b>
 <b>Unrestricted funds</b>		 8,791.49		 15,433.38	
<b>Restricted Funds</b>					
Restricted Fund (Staff Salaries and Expenses) (Note A)		-		4,152.64	
Restricted Fund (Staff Salaries Contingencies) (Note B)		30,000.00		30,000.00	
<b>Total funds</b>			<b>38,791.49</b>		<b>49,586.02</b>

For the year ended 31st March 2012, the company was entitled to exemption under section 249A(1) of the Companies Act 1985. No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 249B(2). The directors acknowledge their responsibility for: i) Ensuring the company keeps accounting records which comply with section 221; and ii) Preparing accounts which give a true and fair view of the state of affairs of the company as at the end of its profit and loss for the financial year in accordance with section 226, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as applicable to the company.

**These Financial Statements were approved by the Board of Suffolk Inter-Faith Resource and signed on their behalf by**

**William David Capey - Treasurer**

**Note A**

The Restricted Fund (Staff Salaries and Expenses) represents monies received from Suffolk County Council and used to pay staff salaries and expenses

**Note B**

The Restricted Fund (Staff Salaries Contingencies) constitutes the reserves of SIFRE. It has been established by the Board to meet legal liabilities in the event of SIFRE's dissolution.

**Notes forming part of the financial statements for the year 1st April 2011 to 31st March 2012**

- 1
- a The financial statements have been prepared under the historical cost convention in accordance with the Financial Reporting Standard for Smaller Entities (effective March 2000), the Companies Act 1985 and follow the recommendations in Accounting and Reporting by Charities: Statement of Recommended Practice issued in October 2000 (revised 2005)
  - b Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when receivable. The value of services provided by occasional volunteers has not been
  - c Grants are recognised in full in the Statement of Financial Activities in the year in which they are
  - d Incoming resources from sales of books and the Diversity Game and from investments is included when receivable.
  - e Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered.
  - f Resources expended are allocated to the particular activity where the cost relates directly to that activity. However, the cost of overall direction and administration on each activity, comprising the salary and overhead costs of the central function, is subsumed as office costs.
  - g Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life, which in all cases is estimated at 4 years. Items of equipment are capitalised where the purchase price
  - h Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.
  - i Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs

**2 Donations, grants and similar income**

Donations include all monies given to SIFRE together with tax reclaimed under the Gift Aid Scheme

	£ . p	£ . p	£ . p	£ . p
Donations	34.00		39.00	
Donations (Gift Aid)	95.00		65.00	
Donations (General)	178.30		131.50	
Income - Gift Aid Tax Repayment	295.00		273.54	
		<b>602.30</b>		<b>509.04</b>

**Intangible income**

The SIFRE Centre is housed in the Long Street Building of University Campus Suffolk

The ownership of our Centre is in the process of being transferred from Suffolk College to University Campus Suffolk. University campus Suffolk has indicated that it will continue to honour a commitment to provide heating, lighting, water and cleaning. The accommodation cost quoted is an estimate of the sum of these provisions based on knowledge of the local situation

	£ . p	£ . p	£ . p	£ . p
Accommodation	10,000.00		10,000.00	
		<b>10,000.00</b>		<b>10,000.00</b>

**Grant for Staff Salaries and Expenses**

Suffolk County Council continues to provide us with a grant to enable us to employ staff.

This grant is being used to employ a Faiths Officer, a Community Liaison Officer and an Admin Assistant

It also covers the expenses of the Hon Education and Training Officer and the Hon Executive Officer.

	£ . p	£ . p	£ . p	£ . p
Income - Grants for Staff Salaries and Expenses	10.00		55.45	
Previous year's pay not claimed	-		86.95	
Income - Grants, Fees etc for SIFRE Staff Salaries	4,304.34		6,658.98	
		<b>4,314.34</b>		<b>6,801.38</b>
<b>Donations, grants and similar income</b>		<b><u>14,916.64</u></b>		<b><u>17,310.42</u></b>

**3 Membership Subscriptions**

Total Memberships has remained the same as last year.

Affiliate Memberships has reduced by three.

Associates membership has reduced by five but Company membership has increased by eight

	No. of Members	No. of Members
<i>Subscriptions - Affiliate Agencies</i>	14	14
<i>Subscriptions - Affiliate Faith Groups</i>	16	19
<i>Subscriptions - Associates (Gift Aid)</i>	20	25
<i>Subscriptions - Associates</i>	16	16
<i>Subscriptions - Members (Gift Aid)</i>	46	20
<i>Subscriptions - Members</i>	19	37
<b>Total Paid Up Membership</b>	<b>131</b>	<b>131</b>

<b>Membership Subscriptions (Continued)</b>		<b>£ . p</b>	<b>£ . p</b>	<b>£ . p</b>	<b>£ . p</b>
Subscriptions - Affiliate Agencies	£	350.00		£	350.00
Subscriptions - Affiliate Faith Groups	£	400.00		£	475.00
Subscriptions - Associates (Gift Aid)	£	200.00		£	250.00
Subscriptions - Associates	£	160.00		£	160.00
Subscriptions - Members (Gift Aid)	£	690.00		£	555.00
Subscriptions - Members	£	285.00		£	300.00
<b>Total Paid Up Fees</b>			<b><u>2,085.00</u></b>		<b><u>2,090.00</u></b>

**4 Activities to further the charities objects:**

**Sales of Publications and Resources**

The pattern of SIFRE's sales of its resource material have changed over the years. The two big sellers remain the Diversity Game and the Handbook of Faiths (previously called The Inter-Faith Handbook).

		<b>£ . p</b>	<b>£ . p</b>	<b>£ . p</b>	<b>£ . p</b>
Book - A Handbook of Faiths	-	11.90		636.65	
Book - Primary Hinduism		-		50.00	
Book - Pagan Pieces		-		13.00	
Faith Resources - Set of 12 Faith Cards		1,136.45		208.25	
Faith Resources - Set of 12 Faith Posters		-		12.00	
Game - Diversity (new boxed edition)		1,080.00		960.00	
Game - Diversity Playing Mat		522.50		577.50	
Discount on sales	-	967.15		320.45	
			<b>1,759.90</b>		<b>2,136.95</b>

<b>Grants and Fees for Inter-Faith Events</b>		<b>£ . p</b>	<b>£ . p</b>	<b>£ . p</b>	<b>£ . p</b>
Fees & Grants - Egmond Weekend		285.00		-	
			<b>285.00</b>		<b>-</b>

<b>Grants and Fees for Holocaust Memorial Day</b>		<b>£ . p</b>	<b>£ . p</b>	<b>£ . p</b>	<b>£ . p</b>
Event - Holocaust Memorial Day		-		-	
			<b>-</b>		<b>-</b>

**Activities to further the charities objects:** **2,044.90** **2,136.95**

<b>EEFA Income incorrectly credited to SIFRE</b>		<b>£ . p</b>	<b>£ . p</b>	<b>£ . p</b>	<b>£ . p</b>
EEFA Income		250.00		1,080.85	
<b>EEFA Income incorrectly credited to SIFRE</b>			<b><u>250.00</u></b>		<b><u>1,080.85</u></b>

<b>5 Sundry Income</b>		<b>£ . p</b>	<b>£ . p</b>	<b>£ . p</b>	<b>£ . p</b>
Sundry - Postage and Packaging		35.00		400.91	
			<b><u>35.00</u></b>		<b><u>400.91</u></b>

<b>6 Bank Interest</b>		<b>£ . p</b>	<b>£ . p</b>	<b>£ . p</b>	<b>£ . p</b>
Income - Interest on funds in Reserve Account		11.54		19.13	
			<b><u>11.54</u></b>		<b><u>19.13</u></b>

All income is derived from and applied to charitable purposes and therefore the surplus is exempt from corporation tax.

## EXPENDITURE

All of SIFRE's expenditure is related to works and purchases directly related to the objects of the Charity

<b>7 Centre and Office Related Expenditure</b>	<b>£ . p</b>	<b>£ . p</b>	<b>£ . p</b>	<b>£ . p</b>
Accommodation related costs	290.96		622.65	
Membership Fees / Subscriptions	359.00		293.75	
Office Costs -Consumables	272.82		394.72	
Office Costs - Equipment	208.56		-	
Office Costs ISP Charges	378.00		322.80	
Office Costs - Photocopying	-		11.00	
Office Costs - Postage	86.40		120.07	
Office Costs - Publishing	1,876.00		-	
Office Costs - Stationery	94.63		229.07	
Office Costs - Telephone	716.90		473.50	
		<b>4,283.27</b>		<b>2,467.56</b>
<b>Intangible expenses</b>	<b>£ . p</b>	<b>£ . p</b>	<b>£ . p</b>	<b>£ . p</b>
Accommodation	10,000.00		10,000.00	
		<b>10,000.00</b>		<b>10,000.00</b>
<b>Centre and Office Related Expenditure</b>		<b><u>14,283.27</u></b>		<b><u>12,467.56</u></b>
<b>8 Inter-Faith Events</b>	<b>£ . p</b>	<b>£ . p</b>	<b>£ . p</b>	<b>£ . p</b>
Events - speakers' expenses	-		-	
Events - conference expenses	202.13		30.00	
Expenses - Abrahamic Study Groups	64.95		-	
Events - Sharing Mary book launch	-		141.00	
Events - Expenses re Forum of Faiths	44.40		-	
Events - Egmond Week-end	354.27		-	
		<b>665.75</b>		<b>171.00</b>
<b>9 Other Expenditure</b>	<b>£ . p</b>	<b>£ . p</b>	<b>£ . p</b>	<b>£ . p</b>
Advertising	22.80		-	
Staff Training	-		394.00	
Hospitality	73.23		325.00	
Previous Years' Income Written Off (Invoices)	-		369.36	
Previous Years' Income Written Off (Training)	-		241.75	
Previous Year's Members Fees Written Off	£ -		£ 100.00	
Expenses - SIFRE Circles	£ 112.00		£ -	
Sundry Items	-		460.91	
		<b>208.03</b>		<b>1,891.02</b>
<b>10 Saleable resources</b>	<b>£ . p</b>	<b>£ . p</b>	<b>£ . p</b>	<b>£ . p</b>
Purchases - Resource Materials	13.50		2,909.42	
Purchases - Diversity Games and Mats	-		9,489.25	
Purchases - A Handbook of Faiths	-		1,050.00	
		<b>13.50</b>		<b>13,448.67</b>
<b>11 Teaching and Sales Discounts Given</b>	<b>£ . p</b>	<b>£ . p</b>	<b>£ . p</b>	<b>£ . p</b>
Discounts on Sales	48.30		-	
Free Memberships	£ 55.00		£ 60.00	
Reciprocal AA Memberships	£ -		£ -	
		<b>103.30</b>		<b>60.00</b>
<b>12 Staff Salaries and Expenses</b>	<b>£ . p</b>	<b>£ . p</b>	<b>£ . p</b>	<b>£ . p</b>
Staff Conference Fees	-		-	
Staff Conference Travel	-		5.00	
Staff Expenses	-		31.26	
Staff Salaries	13,121.40		13,295.16	
		<b>13,121.40</b>		<b>13,331.42</b>
<b>13 Volunteer Staff Expenses</b>	<b>£ . p</b>	<b>£ . p</b>	<b>£ . p</b>	<b>£ . p</b>
Voluntary Staff Expenses	844.36		2,887.90	
		<b>844.36</b>		<b>2,887.90</b>
Note: Trustees in honorary posts receive expenses for travel. The above include trustee expenses as:				
Expenses - Trustees	301.60		2,379.68	

No employees earned more than £30000 in the year.

Two full time volunteers and four part-time salaried staff were employed within the year

Trustee Directors received no remuneration for services provided during the year but were reimbursed for out of pocket expenses in relation to services they provided.

<b>14 EEFA Funds incorrectly credited to SIFRE</b>	<b>£ . p</b>	<b>£ . p</b>	<b>£ . p</b>	<b>£ . p</b>
Transfer of funds to EEFA C.I.C.	250.00		1,080.85	
		<b>250.00</b>		<b>1,080.85</b>

**15 Tangible fixed assets**

The only tangible fixed assets of SIFRE relate to its IT equipment

<b>Cost</b>	<b>£ . p</b>	<b>£ . p</b>	<b>£ . p</b>	<b>£ . p</b>
As at 1st April 2009	2,555.19		2,555.19	
Additions in the year	-		-	
		<b>2,555.19</b>		<b>2,555.19</b>
<b>Depreciation</b>	<b>£ . p</b>	<b>£ . p</b>	<b>£ . p</b>	<b>£ . p</b>
As at 1st April 2009	2,555.19		2,555.19	
Charge for the year	-		-	
		<b>2,555.19</b>		<b>2,555.19</b>
Net book value at 31st March 2011		-		-
Net book value at 31st March 2012		-		-

**16 Saleable Stock**

	<b>The Diversity Game Boxed</b>	<b>The Game Mat</b>	<b>Faith Cards</b>	<b>A Handbook of Faiths</b>	<b>Finding Our Way</b>
Stock as at 1st April 2011	1013	144	2438	1110	17
Stock added in the year	0	0	0	0	0
Total stock for year	1013	144	2438	1110	17
Sold in 2011-2012	36	19	191	-2	0
Stock written off in 2011 - 2012	0	0	0	0	0
Stock as at 1st April 2012	977	125	2247	1112	17
	<b>£ . p</b>	<b>£ . p</b>	<b>£ . p</b>	<b>£ . p</b>	<b>£ . p</b>
Purchase price of stock 2010 -2011	14.65	20.00	-	1.00	1.00
Purchase price of stock 2011 -2012	7.50	10.00	1.00	1.00	1.00
Selling price of stock 2011 - 2012	30.00	27.50	5.95	5.95	3.00
Cost value of stock as at 1st April 2011	7,597.50	2,420.00	2,300.00	1,110.00	17.00
Cost value of stock added in the year	-	-	-	-	-
Cost value of total stock for year	7,597.50	2,420.00	2,300.00	1,110.00	17.00
Possible gross income from sales in 2011 - 2012	1,080.00	522.50	1,136.45	11.90	-
Samples, Gifts and Discounts	302.95	-	128.15	27.50	-
Actual gross income from sales in 2011 - 2012	777.05	522.50	1,008.30	39.40	-
Cost value of stock sold in 2011 - 2012	270.00	190.00	191.00	2.00	-
Possible net income from sales in 2011 - 2012	810.00	332.50	945.45	9.90	-
Actual net income from sales in 2011 - 2012	507.05	332.50	817.30	37.40	-
Value of stock written off as at 1st April 2012	-	-	-	-	-
Cost value of stock as at 1st April 2012	7,327.50	2,040.00	2,300.00	1,112.00	17.00

**Summary of movement of saleable stock**

	<b>£ . p</b>	<b>£ . p</b>
<b>Cost value of stock as at 31st March 2011</b>	<b>13,444.50</b>	<b>2,930.25</b>
Cost value of stock added in the year	-	11,460.00
Cost value of total stock for year	13,444.50	14,390.25
Possible gross income from sales in 2011 - 2012	2,727.05	2,395.40
Samples, Gifts and Discounts	458.60	320.45
Actual gross income from sales in 2011 - 2012	2,268.45	2,074.95
Cost value of stock sold in 2011 - 2012	649.00	840.75
Possible net income from sales in 2011 - 2012	2,078.05	1,554.65
Actual net income from sales in 2011 - 2012	1,619.45	1,234.20
<b>Cost value of stock as at 31st March 2012</b>	<b>12,796.50</b>	<b>13,444.50</b>

<b>Movement on saleable capital assets</b>	<b>- 648.00</b>	<b>10,514.25</b>
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**17 Income outstanding**

	<b>£ . p</b>	<b>£ . p</b>	<b>£ . p</b>	<b>£ . p</b>
Previous Years' Income Outstanding (Invoices)	315.90		1,439.35	
Previous Year's Members Fees O/S	£ -		£ -	
Members Fees O/S	£ 255.00		£ 530.00	
Members Donations O/S	£ -		£ -	
This Year's Income Outstanding (Invoices)	6,215.94		9,773.33	
		<b>6,786.84</b>		<b>11,742.68</b>

**2011/2012 expenditure completed in 2010/2011**

No expenditure relating to 2011/2012 was entered into in 2010/2011

	£ . p	£ . p	£ . p	£ . p
Purchases paid for in advance	-	-	-	-
<b>Debtors and Prepayments</b>		<b><u>6,786.84</u></b>		<b><u>11,742.68</u></b>
<b>18 Income received in advance</b>	£ . p	£ . p	£ . p	£ . p
No income was received in advance.				
Income Received in Advance (Sales)	-	-	-	-
		<b><u>-</u></b>		<b><u>-</u></b>
<b>19 Expenditure committed</b>	£ . p	£ . p	£ . p	£ . p
Previous years payments outstanding	30.00		-	
Payments Outstanding	752.31		1,416.41	
		<b><u>782.31</u></b>		<b><u>1,416.41</u></b>
<b>20 Moneys given under the Gift Aid Scheme</b>	£ . p	£ . p	£ . p	£ . p
Donations (Gift Aid)	£ 95.00		£ 65.00	
Subscriptions - Associates (Gift Aid)	£ 200.00		£ 250.00	
Subscriptions - Members (Gift Aid)	£ 690.00		£ 555.00	
Previous year's money received	195.00		195.00	
Money o/s	-	-	115.00	
<b>Total giving</b>	<b>1,180.00</b>		<b>950.00</b>	
Income Tax refund claimable 2011-2012		295.00		237.50
<b>TOTAL CLAIM</b>		<b><u>295.00</u></b>		<b><u>237.50</u></b>

	As at 1st April 2011	Incoming Resources	Outgoing Resources	Transfers	As at 31st March 2012
	£ . p	£ . p	£ . p	£ . p	£ . p
<b>21 Movement of Funds</b>					
<b>Restricted Funds</b>					
Staff Salaries and Expenses	4,152.64	<b>4,314.34</b>	13,121.40	<b>4,654.42</b>	0.00
Staff Salary Contingencies	30,000.00	-	-	-	30,000.00
<b>Unrestricted funds</b>					
General Fund	15,433.38	<b>15,028.74</b>	17,016.21	- <b>4,654.42</b>	8,791.49
<b>Total Funds</b>	<b>49,586.02</b>	<b>19,343.08</b>	<b>30,137.61</b>	-	<b>38,791.49</b>





